

The Regular Meeting of the Bloomsburg Municipal Authority Board was held Tuesday, December 14, 2021, beginning at 4:00pm in the Conference Room of the Municipal Authority Office, 1000 Market Street, Suite 9, Bloomsburg, PA.

Chair Thomas Evans presided. Those present included Vice-Chair Vincent DeMelfi arriving at 4:18pm; Treasurer Michael Upton; Board Members Lawrence Mack arriving at 4:03pm and Sylvia Costa; George Myers, Myers Environmental Services; Solicitor Alvin Luschas, Luschas, Naparstek & Crane LLP arriving at 4:32pm; Steven Siegfried, P.E., Rettew; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans. Available by phone were Assistant Plant Superintendent Mark Tappe; Maintenance/Collection System Supervisor Josh Young; Special Projects Coordinator Ryan Longenberger and Jeff Slabinski, Myers Environmental Services.

#### **APPROVAL OF NOVEMBER 9, 2021 MINUTES**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved the November 9, 2021 minutes without any additions or corrections.

#### **APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR NOVEMBER**

On a motion by S. Costa, seconded by M. Upton and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for November in the amount of \$230,294.61.

#### **APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR NOVEMBER**

On a motion by M. Upton, seconded by S. Costa and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for November in the amount of \$25,217.74.

#### **APPROVAL OF PAYMENT TO GHD, INC.**

On a motion by M. Upton, seconded by S. Costa and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$3,011.00 for engineering services associated with the WWTP Improvements Project from the Construction account.

#### **APPROVAL OF PAYMENT TO MARTZ TECHNOLOGIES, INC.**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved payment to Martz Technologies, Inc. in the amount of \$23,962.00 for additional materials for grit and headworks OIT screens and alarms associated with the WWTP Improvements Project from the Construction account.

#### **APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK & TRUST CO. FROM THE MUNICIPAL AUTHORITY EMPLOYEE PENSION FUND**

On a motion by M. Upton, seconded by L. Mack and voted on Three (3) (M. Upton, L. Mack, V. DeMelfi and S. Costa voting "Yes") to One (1) Abstention (T. Evans "Abstaining"), the Board approved payment to First Columbia Bank & Trust Co. in the amount of \$1,659.40 from the Municipal Authority Employee Pension Fund for third quarter trustee fees.

#### **APPROVAL OF PAYMENT NO. 1 TO KENYON PIPELINE INSPECTION, LLC FOR THE 2021 LINING PROJECT**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved payment No. 1 to Kenyon Pipeline Inspection, LLC in the amount of \$182,079.10 for the 2021 Lining Project.

#### **APPROVAL OF A LEASE AGREEMENT WITH 1<sup>ST</sup> EQUIPMENT FINANCE FOR THE LEASE PURCHASE OF A 2021 VACTOR COMBINATION SEWER AND CATCH BASIN CLEANER UNIT FROM A & H EQUIPMENT**

On a motion by S. Costa, seconded by M. Upton and voted on unanimously, the Board approved a lease agreement with 1<sup>st</sup> Equipment Finance for the lease purchase of a 2021 Vactor combination sewer and catch basin cleaner unit from A & H Equipment in the amount of \$438,185.48 (\$140,000 at signing + 4 annual payments of \$78,327.75).

**APPROVAL OF SELLING BOD INCUBATOR AND MISCELLANEOUS LAB EQUIPMENT ON MUNICIBID**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved selling a BOD incubator and miscellaneous lab equipment on Municibid.

**ADOPTION OF RESOLUTION NO. 12-14-21.01 AMENDING ARTICLE 302 (A) OF THE WASTEWATER USE RESOLUTION NO. 10-12-04.01 INCREASING SEWER RENTAL CHARGES EFFECTIVE WITH THE FIRST BILLING CYCLE ON OR AFTER JANUARY 1, 2022**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board adopted Resolution No. 12-08-21.01 amending article 302 (A) of the Wastewater Use Resolution No. 10-12-04.01 increasing sewer rental charges effective with the first billing cycle on or after January 1, 2022.

**APPROVAL OF PROPOSALS FROM BROWN AND BROWN INSURANCE CO. FOR LIABILITY AND WORKERS COMPENSATION INSURANCE**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved a proposal from Brown and Brown of LV in the amount of \$51,825.00 for liability package coverage through Zurich American Insurance Company and workers compensation coverage through Eastern Alliance in the amount of \$11,899.00 for 2022.

**APPROVAL OF NON-UNION WAGES FOR 2022**

On a motion by S. Costa, seconded by M. Upton and voted on unanimously, the Board approved the following non-union employee wage rates for 2022:

Ryan Longenberger, Special Project Coordinator	\$61,800.00
Mark Tappe, Assistant Plant Superintendent	\$83,504.72
Joshua Young, Maintenance/Collection System Supervisor	\$66,518.43
Amber Kenney, Secretary/Office Manager	\$76,104.38
Amy Seamans, Billing and Collections Director	\$58,816.30

**APPROVAL OF 2022 BUDGET**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved the 2022 Budget.

Total Revenue	\$5,042,900.00
Total Expense	<u>\$5,635,218.00</u>
	-\$592,318.00)
Unreserved Fund Balance	\$593,000.00
Net Gain	\$682.00

**APPROVAL OF SEWER BILL CREDIT FOR SHIRLEY BROBST AT 923 OLD BERWICK ROAD**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved a sewer credit for Shirley Brobst (renter) in the amount of \$91.25 for her 10/31/21 bill and \$94.43 for her 11/30/21 bill for a water leak underneath her trailer.

Being no further business, the meeting adjourned at 5:14pm.

AMBER KENNEY  
Secretary/Office Manager