

The Regular Meeting of the Bloomsburg Municipal Authority Board was held Tuesday, December 12, 2017, 4:30pm in Council Chambers of Town Hall, Bloomsburg, PA.

Thomas Evans presided. Those present included: Board Members Claude Renninger, Lawrence Mack, Carey Howell (leaving at 6:04pm) and Andrew Barton (arriving at 5:38pm); Alvin Luschas, Derr, Pursel, Luschas and Naparsteck LLP (leaving at 5:25pm); Brian Book, P.E., and Steven Siegfried, P.E., Rettew; Assistant Plant Superintendent Mark Tappe; Special Projects Coordinator Evan Thursby; Public Works Superintendent John Barton; Secretary/Office Manager Amber Kenney and Assistant Secretary Carol Mas. Absent was Plant Superintendent Daniel Murphy.

CITIZENS TO BE HEARD – JIM ARMS, DALLAS DATA SYSTEMS

The annual report from Jim Arms, Dallas Data Systems, included working with the authority's new collection agency, working with A. Seamans on accounts, and reporting they did not have calls from customers due to the rate increase instituted earlier in the year.

APPROVAL OF NOVEMBER 14, 2017 MINUTES

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved the November 14, 2017 minutes without any additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR NOVEMBER

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for November in the amount of \$175,648.06.

APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR NOVEMBER

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for November in the amount of \$58,466.04.

APPROVAL OF PAYMENT TO RENCO ACE HARDWARE FOR NOVEMBER

On a motion by C. Howell, seconded by L. Mack and voted on Three (3) (T. Evans, L. Mack, and C. Howell voting "Yes") to One (1) abstention (C. Renninger "Abstaining), the Board approved payment to Renco Ace Hardware in the amount of \$60.93 for November invoices.

APPROVAL OF PAYMENT TO KEGEL, KELIN, ALMY & LORD LLP

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment to Kegel, Kelin, Almy & Lord LLP in the amount of \$73.75 for November legal services.

APPROVAL OF PAYMENT TO KORN FERRY/HAY GROUP FROM PENSION FUNDS

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved payment to Korn Ferry/Hay Group in the amount of \$295.00 from the pension fund for actuarial services.

SCOTT TOWNSHIP FLOWS

Scott Township flows averaged 342,333 gallons during the month of November with the maximum flow of 386,000 gallons occurring on November 2nd.

APPROVAL OF RETTEW CHANGE ORDER #1 FOR PRELIMINARY DESIGN

On a motion by C. Renninger, seconded by A. Barton and voted on unanimously, the Board approved Change Order #1 from Rettew in the amount of \$21,500.00 for preliminary design.

APPROVAL OF RESIGNATION OF OPERATOR/MAINTENANCE EMPLOYEE TIM JASINSKI

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved the resignation of Operator/Maintenance employee Tim Jasinski.

APPROVAL OF PROMOTION FOR OPERATOR JOSHUA YOUNG

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved the promotion of Joshua Young from Operator to Operator/Maintenance employee effective December 13, 2017 at a rate of \$22.23/hour.

APPROVAL OF ADVERTISING AN OPERATOR POSITION

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved advertising for an Operator.

APPROVAL OF CHEMICAL BIDS FOR 2018

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved the bid from Usalco, LLC in the amount of \$48,534.00 for aluminum sulfate; the bid from Greer Lime Company in the amount of \$32,500.00 for quicklime, and the bid from Main Pool & Chemical Company Inc. in the amount of \$16,560.00 for sodium hypochlorite pending a revised bid check made payable to the Bloomsburg Municipal Authority.

APPROVAL OF LIABILITY COVERAGE AND WORKERS COMPENSATION FOR 2018

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved the 2018 proposals from EMC Insurance Company in the amount of \$45,146.00 for liability coverage and from Key Risk/Starnet in the amount of \$29,987.00 for workers compensation coverage.

APPROVAL OF 2018 BUDGET

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved the 2018 Budget.

Total Revenue	\$5,144,300.00
Total Expense	<u>\$5,140,432.00</u>
Net Gain/Loss	\$3,868.00

APPROVAL OF WAGE INCREASE FOR NON-UNION EMPLOYEES

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved a 3% wage increase for non-union employees effective January 1, 2018.

APPROVAL OF SEWER CREDIT FOR ST. PAUL’S EPISCOPAL CHURCH

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved a sewer credit in the amount of \$439.58 for St. Paul’s Episcopal Church.

APPROVAL OF PAYMENT TO GHD INC.

On a motion by A. Barton, seconded by L. Mack and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$2,559.05.

APPROVAL OF A PROPOSAL FROM RETTEW FOR AN ORGANIZATIONAL AND MANAGEMENT ANALYSIS

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved the proposal from Rettew for an organizational and management analysis in the amount of \$13,950.00.

There being no further business the meeting adjourned at 6:17pm.

AMBER KENNEY
Secretary/Office Manager

CAROL L. MAS
Assistant Secretary