

A Regular Meeting of the Bloomsburg Municipal Authority Board was held Tuesday, December 8, 2020, beginning at 4:00pm via teleconference through Zoom.

Board Chair Thomas Evans presided. Those present included Board Members, Michael Upton, Vincent DeMelfi and Lawrence Mack; Interim Plant Superintendent Mark Tappe joining at 4:21pm; Maintenance/Collection System Supervisor Josh Young; George Myers and Jeff Slabinski, Myers Environmental Services; Solicitor Alvin Luschas, Luschas, Naparsteck & Crane LLP; Steven Siegfried, P.E., Rettew; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans. Absent was Board Member W. Carey Howell. Also present was Eric Ness, Bloomsburg University.

**CITIZENS TO BE HEARD – ATTORNEY GARY COHEN, HALL & ASSOCIATES AND PEGGY MILLER, RETTEW ASSOCIATES, INC.**

P. Miller reviewed with the Board her findings from the research that was conducted concerning the Authority's copper limit.

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board authorized G. Cohen and P. Miller to proceed with seeking approval to reduce or possibly eliminate the copper limit from DEP for the Authority's current NPDES permit.

**APPROVAL OF NOVEMBER 10, 2020 MINUTES**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved the November 10, 2020 minutes without any additions or corrections.

**APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR NOVEMBER**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for November in the amount of \$2,101,772.78.

**APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR NOVEMBER**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for November in the amount of \$2,277.87.

**APPROVAL OF PAYMENT TO GHD, INC.**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$38,501.05 for engineering services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT NO. 2 TO LECCE ELECTRIC, INC.**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment No. 2 to Lecce Electric, Inc. in the amount of \$116,926.64 for Electrical Construction Services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO MARTZ TECHNOLOGIES, INC.**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment to Martz Technologies, Inc. in the amount of \$27,735.00 for the SCADA system upgrades/repairs associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO MEPUSH, INC.**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to MePush, Inc. in the amount of \$952.00 for the installation of computer hardware and license associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT NO. 7 TO PERFORMANCE CONSTRUCTION SERVICES, INC.**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment No. 7 to Performance Construction Services, Inc. in the amount of \$248,842.67 for General Construction Services of the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO RETTEW ASSOCIATES, INC.**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to Rettew Associates, Inc. in the amount of \$52.00 for professional services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO IWDA, LLC**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to IWDA, LLC in the amount of \$1,943.75 for concrete inspection services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF NON-UNION WAGES FOR 2021**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved a 3% wage increase for the following non-union employees for 2021:

Amber Kenney, Secretary/Office Manager	\$72,480.36
Amy Seamans, Billing and Collections Director	\$56,015.52
Joshua Young, Maintenance/Collection System Supervisor	\$64,581.00

**LEGAL UPDATE – BLOOMSBURG UNIVERSITY**

Solicitor Luschas asked the board for authorization to submit a right-to-know request to Bloomsburg University. E. Ness was present and stated that the matter is a billing issue and that he has already sent copies of their bills to A. Kenney. Solicitor Luschas stated that he would be asking for all correspondence and notes between the University and Suez concerning the payment that Suez gave the University. E. Ness stated that he doesn't need to submit a request. He will go through his saved emails and provide what he has. He asked who he should send it to and A. Luschas stated to send it to Chairman Evans.

**APPROVAL OF PROPOSALS FROM BROWN AND BROWN INSURANCE CO. FOR LIABILITY AND WORKERS COMPENSATION INSURANCE**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved a proposal from Brown and Brown of LV in the amount of \$41,372.00 for liability package coverage through Zurich American Insurance Company and workers compensation coverage through Eastern Alliance in the amount of \$11,935.00 for 2021 contingent upon receiving a lesser quote for equivalent coverage prior to 12/31/20.

**APPROVAL OF SEWER BILL CREDIT FOR ROLLIN AND JOY FORNWALD AT 560 E. FOURTH STREET**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved a sewer credit for Rollin and Joy Fornwald in the amount of \$411.16 for their 07/31/20 bill for a toilet leak contingent upon staff visiting the property to investigate where the 61,100 gallons of water would have gone. The pictures that were provided by the owner only show a small leak on the ceiling below the upstairs toilet.

**ADOPTION OF RESOLUTION NO. 12-08-21.01 AMENDING ARTICLE 302 (A) OF THE WASTEWATER USE RESOLUTION NO. 10-12-04.01 INCREASING SEWER RENTAL CHARGES EFFECTIVE WITH THE FIRST BILLING CYCLE ON OR AFTER JANUARY 1, 2021**

On a motion by M. Upton, seconded by L. Mack and voted on Three (3) (M. Upton, L. Mack and T. Evans voting "Yes") to One (1) (V. DeMelfi voting "No"), the Board adopted Resolution No. 12-08-21.01 amending article 302 (A) of the Wastewater Use Resolution No. 10-12-04.01 increasing sewer rental charges effective with the first billing cycle on or after January 1, 2021.

**APPROVAL OF 2021 BUDGET**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved the 2021 Budget.

Total Revenue	\$4,709,534.00
Total Expense	<u>\$8,681,651.94</u>
	-\$3,972,117.94)
Proceeds from Borrowing	<u>\$3,064,766.00</u>
Net Loss	-\$907,351.94
Unreserved Fund Balance	\$907,351.94

On a motion by L. Mack, seconded by M. Upton, the meeting adjourned at 5:21pm.

AMBER KENNEY  
Secretary/Office Manager