

A Regular Meeting of the Bloomsburg Municipal Authority Board was held Tuesday, October 13, 2020, beginning at 4:00pm via teleconference through Zoom.

Board Chair Thomas Evans presided. Those present included Board Members, Lawrence Mack, Michael Upton and Vincent DeMelfi; Interim Plant Superintendent Mark Tappe; Maintenance/Collection System Supervisor Josh Young; George Myers and Jeff Slabinski, Myers Environmental Services; Solicitor Alvin Luschas, Luschas, Naparsteck & Crane LLP; Steven Siegfried, P.E., Rettew; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans. Absent was Board Member W. Carey Howell. Also present on the teleconference was Zach Williard, PFM Financial Advisors and Laura Kurtz, Eckert, Seamans, Cherin & Mellott LLC.

**CITIZENS TO BE HEARD – ZACH WILLIARD, PFM FINANCIAL ADVISORS LLC AND LAURA KURTZ, ECKERT, SEAMANS, CHERIN & MELLOTT LLC**

Z. Williard reviewed the results of the bank loan RFP. Five proposals were received and the lowest proposal was from TD Bank at fixed rate of 1.1%. The highest was from Jersey Shore State Bank at a fixed rate of 2.4%. It was noted that First Columbia Bank and Trust Co. submitted a proposal with a fixed rate of 2.24%.

L. Kurtz reported that Bloomsburg Town Council at their meeting last night adopted the ordinance for the loan refinancing for the Authority. She reviewed the resolution that needs to be adopted by the Authority at this meeting.

**APPROVAL OF SEPTEMBER 8, 2020 AND SEPTEMBER 23, 2020 MINUTES**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved the September 8, 2020 and September 23, 2020 minutes without any additions or corrections.

**APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR SEPTEMBER**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for September in the amount of \$545,846.76.

**APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR SEPTEMBER**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for September in the amount of \$29,481.73.

**APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK & TRUST CO.**

On a motion by V. DeMelfi, seconded by M. Upton and voted on Three (3) (V. DeMelfi, M. Upton and L. Mack voting "Yes" to One (1) Abstention (T. Evans "Abstaining"), the Board approved payment to First Columbia Bank & Trust Co. in the amount of \$1,069,847.43 for 2008, 2009 and 2020 Debt Service Payments; 2020 Pension Plan MMO and 2020 Escrow Fund Contribution.

**APPROVAL OF PAYMENT TO GHD, INC.**

On a motion by M. Upton, second by L. Mack and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$28,294.04 for engineering services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO IWDA, LLC**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to IWDA, LLC in the amount of \$1,497.50 for concrete inspection services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT NO. 5 TO PERFORMANCE CONSTRUCTION SERVICES, INC.**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved payment No. 5 to Performance Construction Services, Inc. in the amount of \$612,810.71 for General Construction Services of the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO RETTEW ASSOCIATES, INC.**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment to Rettew Associates, Inc. in the amount of \$52.00 for professional services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO IWDA, LLC**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to IWDA, LLC in the amount of \$1,137.50 for concrete inspection services associated with the WWTP Improvements Project from the Construction account.

**APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK & TRUST CO. FROM THE MUNICIPAL AUTHORITY EMPLOYEE PENSION FUND**

On a motion by M. Upton, seconded by L. Mack and voted on Three (3) (M. Upton, L. Mack and V. DeMelfi voting "Yes") to One (1) Abstention (T. Evans "Abstaining"), the Board approved payment to First Columbia Bank & Trust Co. in the amount of \$1,450.78 from the Municipal Authority Employee Pension Fund for third quarter trustee fees.

**APPROVAL OF PAYMENT TO KORN FERRY FROM THE EMPLOYEES PENSION FUND FOR ACTUARIAL SERVICES**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment to Korn Ferry in the amount of \$3,197.25 from the Municipal Authority Employee Pension Fund for third quarter actuarial services.

**APPROVAL OF PAYMENT TO KORN FERRY FROM THE EMPLOYEES PENSION FUND FOR RETIREE BENEFIT CALCULATION**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to Korn Ferry in the amount of \$325.23 from the Municipal Authority Employee Pension Fund for a retiree benefit calculation for W. Potter.

**APPROVAL OF AUTHORIZING THE EXECUTION AND ISSUANCE OF AN EASEMENT REQUESTED BY THE BLOOMSBURG AREA SCHOOL DISTRICT AND THE COLUMBIA COUNTY WATER MITIGATION AUTHORITY FOR THE FLOOD WALL PROTECTION PROJECT**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved authorizing the execution and issuance of an easement that was requested by the Bloomsburg Area School District and the Columbia County Water Mitigation Authority for the flood wall protection project.

**APPROVAL OF RETTEW PREPARING A SELF-LIQUIDATING DEBT REPORT FOR THE REFINANCING OF THE 2008 AND 2009 BANK LOANS**

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved Rettew to prepare the self-liquidating debt report for the refinancing of the 2008 and 2009 bank loans in an amount not to exceed \$5,000.

**APPROVAL OF BANK PROPOSAL FROM TD BANK FOR REFINANCING OF 2008 AND 2009 BANK LOANS**

On a motion by V. DeMelfi, seconded M. Upton and voted on Three (3) (V. DeMelfi, M. Upton and L. Mack voting "Yes") to One (1) Abstention (T. Evans "Abstaining"), the Board approved a bank proposal from TD Bank for refinancing of the 2008 and 2009 Bank Loans at a fixed rate of 1.1%.

**APPROVAL OF CHANGE ORDER NO. 1 FROM PERFORMANCE CONSTRUCTION SERVICES, INC.**

On a motion by L. Mack, seconded by M. Upton and voted on unanimously, the Board approved Change Order No. 1 from Performance Construction Services, Inc. in the amount of \$25,346.46 for modifications due to unforeseen site conditions as part of the WWTP Improvements Project.

**APPROVAL OF ADVERTISING FOR BIDS FOR 2021 CHEMICALS**

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved advertising for bids for chemicals in the 2021 calendar year.

**APPROVAL OF A SEWER BILL CREDIT FOR RON ROMIG AT 345 E. SEVENTH STREET**

On a motion by V. DeMelfi, seconded by L. Mack and voted on unanimously, the Board approved a sewer credit for Ron Romig in the amount of \$253.42 for the 05/31/20, 06/30/20, 07/31/20 and 08/31/20 billings at 345 E. Seventh Street due to his underground water line being broken.

**APPROVAL OF A SEWER BILL CREDIT FOR ERIC SHELLENBERGER AT 1080 MARKET STREET**

On a motion by V. DeMelfi, seconded by L. Mack and voted on unanimously, the Board approved a sewer credit for Eric Shellenberger in the amount of \$98.75 for the 08/31/20 bill at 1080 Market Street due to refilling his inground swimming pool after he had the liner replaced.

**ADOPTION OF RESOLUTION NO. 10-13-20.01 – AMENDING AND SUPPLEMENTING PRIOR RESOLUTIONS REGARDING THE REFINANCING OF THE 2008 AND 2009 BANK NOTES**

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board adopted Resolution No. 10-13-20.01, a supplemental resolution of this Authority duly adopted on October 13, 2020, supplementing and amending this Authority's Resolution No. 10-14-08.01, duly adopted on October 14, 2008, as amended and supplemented by Resolution No. 01-13-09.02, duly adopted on January 13, 2009, and as further amended and supplemented by Resolution No. 04-14-20.01, duly adopted on April 14, 2020, to provide, *inter alia*, for issuance of an additional sewer revenue note of this Authority, in the principal amount not to exceed \$8,180,000, to be designated as "Guaranteed Sewer Revenue Note, Series A of 2020," with respect to the sewer system of this Authority; fixing the date, minimum annual principal installment payments and final maturity date, interest rate, interest payment dates, registration privileges, place of payment of principal and interest and prepayment provisions of said Series A of 2020 note; authorizing execution, acknowledgment and delivery of said Series A of 2020 note; providing for disposition of proceeds from said Series A of 2020 note; creating a rebate fund in connection with said Series A of 2020 note; authorizing execution and delivery of all documents required in connection with issuance of said Series A of 2020 note; and authorizing other necessary action.

There being no further business, the meeting adjourned at 5:42pm.

AMBER KENNEY  
Secretary/Office Manager