

PUBLIC SAFETY COMMITTEE MEETING
Tuesday, September 20, 2022, 10:00 a.m.

Town Hall or via Zoom

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Committee Responsibilities – Traffic, Parking Ordinances, Law Enforcement Grants, Assemblages/Parades, Diversity, Emergency Management and Fire Department.

Committee Members: Justin Hummel (Chair), Bonnie Crawford, James Garman and Vince DeMelfi.

Citizens to be heard.

- Anne Lechien Barton- East 5th and Iron Streets.
- Jim Dutt-East 5th and Iron Streets
- Ralph Magill
- Fred Gaffney- holiday parking.

New Business.

1. Approval of the Public Safety Committee minutes from the 08/16/2022 meeting.
2. Discussion of the event permits and fees- Randi Fetterman.
3. Discussion of Airport Event Permit
4. Discussion of utilizing PANGO on E. 3rd Street- James Huber.

Old Business

5. Town of Bloomsburg fire code- legal (12/7/2020).
6. Chapter 15-608, one-hour parking- legal (sent 6/14/2021).
7. Chapter 3 ordinance- legal.

Next meeting date: October 18, 2022.

Public Safety Committee Meeting Minutes
Tuesday, August 16, 2022, 10:00 a.m.
Town Hall or via Zoom

Chairperson Justin Hummel called the meeting to order at 10:01 a.m., present were Council members Bonnie Crawford, James Garman and Vince DeMelfi. Town Manager/Secretary/Treasurer Lisa Dooley, Chief of Police Scott Price, Code Enforcement Director Mike Reffeor, and Law Enforcement Administrative Assistant Randi Fetterman. Also present were MJ Mahon, Paul Christophel, Matthew Kurtz, Dr. Kupas, Tim Wagner, and Jerry Donahue.

Citizen to be heard.

Daniel Novick expressed that he would like to see a better design for the bike lane. He believes it is unsafe because vehicles cannot see bicyclists.

Ms. Decker expressed that she would like to thank the Town for creating the bike lane as it has been a relief to her family and children riding to school.

J. Hummel advised that the Town will continue looking at issues that may arise from the bike lane.

Discussion took place regarding ambulance services for the Town of Bloomsburg. Tim Wagner advised that Bloomsburg is the primary service area for the Bloomsburg Ambulance Association. An ambulance that was previously stationed in Nescopeck has moved to Mifflinville and the East Central Emergency Network has requested a letter to make that station the secondary service. The current process entails the primary service being dispatched, if they are not available, the secondary service is the next closest and available ambulance. L. Dooley advised that the Director of the East Central Emergency Network, Jeremy Brown, advised her that they do not need anything if the process is remaining the same.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, the Committee approved the minutes from the 07/19/2022 meeting with no changes or corrections.

Discussion took place with Matt Lohenitz about Parking Debt Collection. S. Price advised that the Town doesn't see much return on parking tickets that are sent to the Magistrate via citation. M. Lohenitz advised that debt collection improves efficiency and the Town would keep 100% of the profit instead of dividing the fees. It would also keep parking officers out ticketing instead of in hearings. Debt collection for parking tickets would not affect individual's credit score. They see a 75% collection rate. They also are able to suggest what technology would be most efficient in the Town. The cost of this service is between \$13,000 and \$19,000 to migrate our current system. The study would be all encompassing and would provide recommendations to improve revenue through all resources. J. Garman inquired about the amount of revenue we are losing. S. Price advised there are meters the Town can purchase that are more cost efficient with more functionality through T2 Solutions.

Discussion took place regarding event permits. R. Fetterman presented the updated "All Day Event" permit. Individuals will be charged for what is needed plus a flat rate. The Committee advised they would also like a Town Park Permit with a \$500 fee for events over 5 vendors.

Discussion took place regarding parking near the Fort McClure Blvd, recreational area. S. Price advised signs are posted that state "No Parking in this Block" along the roadway. L. Dooley advised that there is Town owned space across the street from this location.

Discussion took place regarding the purchase of a license plate reader for the Police Department. S. Price advised the cost is \$12,500 for one unit with a 3-year warranty. The cameras would be mounted on a police vehicle and would search license plates in real time. While this would not necessarily be revenue generating, it would give probably cause to initiate traffic stops on vehicle with expired registrations and other violations, which could in turn, generate some revenue. This is a proactive tool that would assist with stolen vehicles, Amber Alerts, wanted persons, etc.

On a motion by J. Garman, seconded by J. Hummel, and voted on unanimously, the Committee recommends Council approve purchase of one license plate reader.

All the old Items listed are still at legal.

On a motion by J. Garman, seconded by J. Hummel, and voted on unanimously, the Committee voted to adjourn the meeting at 12:44 a.m.

Notes taken by R. Fetterman and reviewed by L. Dooley.



119 East 7th Street, Bloomsburg, PA 17815-1999
 Phone 570-317-2846 • Fax 570-317-2408 • www.bloompd.com
 Scott Price, Chief of Police

Event Permit Application -Town Park-

Pursuant to Chapter 6 Part 2 of the Town Code of Ordinances - Adopted by Bloomsburg Town Council and amended – February 26, 2018
 An 'Event' shall include all parades, processions, and street assemblages or meetings that entail occupying, marching or assembling upon any public street, public parking lot.

Date of Event: _____ **Set Up/Tear Down Time:** _____ **Time of Event:** _____
Name of Event: _____
Location of Event: _____
Optional Rain Date: _____

****See page 2 for Event Permit Requirements (Please read before filling out application)****

Pavilions not included in this application. Go to bloomsburgpa.org for Pavilion Reservations

Fee: \$500 flat rate fee
 (Trash Cans included in this fee)

Check this box if alcohol will be available at your event

Explain: _____

(Please Print Clearly)

Organization: _____

Organizer:	Contact Person at Event:
Name: _____	Name: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

I understand the proposed events must comply with all Pennsylvania Commonwealth Laws, Town Ordinances and attached requirements.

Signature

Date

-Bloomsburg Police Use Only-

Items Included in Application: Insurance Fee

Payment:

Date Paid: _____ Amount: _____ Cash Credit Check # _____ Clerk: _____

Chief of Police: _____ Date: _____

Event Requirements

Carefully read the following requirements before applying for an Event Permit:

- Pavilions are not included in this permit.. Go to bloomsburgpa.org for pavilion reservations.
- Certificate of Insurance
 - Submit valid proof of liability insurance listing the Town of Bloomsburg as an additional insured with the minimum amount of \$1,000,000. If your event is on a state highway PennDOT also needs to be listed as an additional insured. **Please Note: if during your event traffic needs to be detoured onto SR 11 or SR 487 due to portions of I-80 being closed, your event will be cancelled.**
 - If the insurance you provide with your application does not cover the date of the event, failure to provide the Town with an updated copy 1 week prior to the event will result in the event being cancelled.
- Permit MUST be obtained 60 days in advance (90 days if in Event Area A)
- If you intend to have any food vendors participating in your event, you must contact Code Enforcement for approval at 570-784-7123 ext. 116
- Food vendor are subject to the Town's Gross Receipts Tax, contact Berkheimer Associates at 610-599-3140 for application forms.
- All food vendors must obtain Servsafe certifications. The event organizer is responsible for the vendors providing proof of this certification, along with obtaining a PA Department of Agriculture Certification Number. The Town of Bloomsburg is not to be held liable for each vendor, this responsibility falls solely on the event organizer.
- Alcohol is only permitted for tastings or sales. Open consumption is not permitted
 - This includes tastings and sealed bottle sales. **Drinks for immediate consumption will not be permitted.**
- All events that require an application to participate (such as a run/race or walk) shall include a waiver and release waiving and releasing the Town of Bloomsburg and its employees from liability. Due to the large number of requests annually, the Town of Bloomsburg assumes no responsibility for the inability to provide sufficient traffic control at intersections for races, walks and other events that utilize public roadways.
- Must drop off Public Works items at central location
- If 100% of the proceeds go directly to the Town, Event Fee will be waived
- The fees are determined by day. You will not receive a discounted rate based on the amount of time the space is used.
- Once the application is reviewed, you will be notified of approval or denial

Failure to obtain and submit the application within the appropriate timeline before the event or fail to submit any of the above requested documents will result in your permit being denied.



Dear Permit Applicant:

The ability to host your event in Bloomsburg hinges on an important group of people, the Bloomsburg Fire Police. Fire police personnel are volunteers; they are not paid. They provide an invaluable service to keep your event safe. The dedicated group of men and women deserve our gratitude for the many hours they assist in traffic control at all hours of the day and night and through all types of weather.

In the past few years we have seen an increase in requests for fire police assistance, where fire police are utilized each and every weekend. Many times the fire police are directing traffic for all day events. If it were not for these volunteers, your event would not be able to occur.

When asking to host an event which include parades, processions, street assemblages or meetings that entail occupying, marching or assembling upon any public street, public parking lot, or sidewalk that will require streets to be blocked and traffic rerouted, we would ask you to consider a monetary donation to the Bloomsburg Fire Police. All donations will be used to offset costs for uniforms, portable radios, flashlights, etc. Please make your check payable to the Bloomsburg Fire Police along with your application. All donations are tax deductible.

Should you have any questions, please contact Chief of Police, Scott Price at (570) 784-4155, ext. 168.

Thank you for your consideration!



119 East 7th Street, Bloomsburg, PA 17815-1999
 Phone 570-317-2846 • Fax 570-317-2408 • www.bloompd.com
 Scott Price, *Chief of Police*

Event Permit Application -All Day Event-

Pursuant to Chapter 6 Part 2 of the Town Code of Ordinances - Adopted by Bloomsburg Town Council and amended – February 26, 2018

An 'Event' shall include all parades, processions, and street assemblages or meetings that entail occupying, marching or assembling upon any public street, public parking lot.

Date of Event: _____ **Set Up/Tear Down Time:** _____ **Time of Event:** _____

Name of Event: _____

Locations of Event: _____
 (See Page 2 for approved event location options)

Optional Rain Date: _____

****See page 2 for Event Permit Requirements (Please read before filling out application)****

Fee: \$75 flat rate fee per day

Check appropriate box below to indicate which items are needed for this event in addition to the flat rate fee above:

\$25 - Barricades \$25 - Trash Cans \$25 - Parking Restrictions \$25 - Fire Police

*Barricades are required for all street closures. *Fire Police are required for all events that will cause major traffic interruption.

Check this box if alcohol will be available at your event

Explain: _____

Needed for event?

(Please Print Clearly)

Organization: _____

Organizer: _____ **Contact Person at Event:** _____

Name: _____ **Name:** _____

Phone: _____ **Phone:** _____

Email: _____ **Email:** _____

I understand the proposed event must comply with all Pennsylvania Commonwealth Laws, Town Ordinances and attached requirements.

Signature

Date

-Bloomsburg Police Use Only-	
Items Included in Application:	<input type="checkbox"/> Insurance <input type="checkbox"/> Fee
Payment:	
Date Paid: _____	Amount: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Credit <input type="checkbox"/> Check # _____ Clerk: _____
Chief of Police: _____	Date: _____

Event Requirements

Carefully read the following requirements before applying for an Event Permit:

- Permissible Areas:
 - Main Street (Iron Street to Railroad Street)
 - Includes Market Street from West Ridge Avenue to West 5th Street
 - Market Street (West Main Street to West 5th Street)
 - Market Street (West 12th Street to Fort McClure Blvd)
 - Center Street/East 7th Street
 - North Market Street
 - Streater Fields (178 standard spaces, 11 handicapped accessible spaces)
- Certificate of Insurance
 - Submit valid proof of liability insurance listing the Town of Bloomsburg as an additional insured with the minimum amount of \$1,000,000. If your event is on a state highway, PennDOT also needs to be listed as an additional insured. **Please Note: if during your event traffic needs to be detoured onto SR 11 or SR 487 due to portions of I-80 being closed, your event will be cancelled.**
 - If the insurance you provide with your application does not cover the date of the event, failure to provide the Town with an updated copy 1 week prior to the event will result in the event being cancelled.
- Alternate route to be determined by Bloomsburg Police Department if circumstances beyond the Town's control require it
- Permit **MUST** be obtained 60 days in advance (90 days if event is to take place on a state route)
- If you intend to have any food vendors participating in your event, you must contact Code Enforcement for approval at 570-784-7123 ext. 116
- Food vendors are subject to the Town's Gross Receipts Tax, contact Berkheimer Associates at 610-599-3140 for application forms.
- All food vendors must obtain Servsafe certifications. The event organizer is responsible for the vendors providing proof of this certification, along with obtaining a PA Department of Agriculture Certification Number. The Town of Bloomsburg is not to be held liable for each vendor, this responsibility falls solely on the event organizer.
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Should you have any questions, please contact Chief of Police, Scott Price at (570) 784-4155, ext. 168.

Thank you for your consideration!

Bloomsburg Municipal Airport Non- Aeronautical Event Permit

Event Date: _____ Start Time: _____ Stop Time: _____

Event Name: _____ Rain Date: _____

Event Location: Runway Grassy Area North of Terminal or East of Terminal

Organization: _____ Contact Person: _____

Phone: _____ Signature _____

Email: _____ Date Signed: _____

I understand the proposed event must comply with all Pennsylvania Commonwealth Laws, Town Ordinances and Bureau of Aviation Requirements.

\$350 – Regular Event _____ Special Event Fee Aviation / No Charge

Checklist for Events: (Airport Coordinator will assist the organizer and submit to BOA)

BOA REQUIRES SAFETY PLAN AND THE FOLLOWING 60 DAYS PRIOR TO EVENT:

Sketch Map showing affected locations, security measures, control procedures and location of emergency services. 1 – 6 Required Documents for BOA.

1. Request for **Non-Aeronautical Use** of a Public Airport – Event (AV010E)

2. **Contract** - Event contract/agreement with event sponsor (which includes requirement for restoration of airport to original condition).

3. **Certificate of Insurance** - Event specific liability insurance policy (listing the Pennsylvania Department of Transportation as additional insured)

4. **Safety Plan** – written- Safety Plan or Safety Phasing Plan – with Photo

5. **NPIAS – Signed** Certifications for Partial Closing of an Obligated Public-Use Airport for Non-Aeronautical events. FAA Order 5190.6B Paragraph 7.21

6. **Copy of Tenant Notifications**

7. **NOTAM FILED:** **Date:** _____ **Number** _____
a. File NOTAM Three days in advance of event.

8. Notify PD: Date: _____ Notify FD: Date _____ Notify FP: _____

9. Notify PW: Date: _____ / Barricades / Trash cans if needed

10. Porta Potty's provided by organizer unless otherwise arranged.

Date Approved by Council _____