

A regular meeting of the Bloomsburg Municipal Authority Board was held Tuesday, August 13, 2019, 4:00pm in the Conference Room of the Municipal Authority Office, 1000 Market Street, Suite 9, Bloomsburg, PA.

Board Chair Thomas Evans presided. Those present included Vice-Chair Carey Howell; Board Members Claude Renninger, Lawrence Mack and Vince DeMelfi; Interim Plant Superintendent Mark Tappe; Maintenance/Collection System Supervisor Josh Young; Jeff Slabinski and George Myers, Myers Environmental Services; Steven Siegfried, P.E., Rettew; Solicitor Alvin Luschas, Luschas, Naparsteck & Crane LLP; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans.

CITIZENS TO BE HEARD – JIM ARMS & JORDAN CLARK, DALLAS DATA SYSTEMS, INC.

Jim Arms and Jordan Clark of Dallas Data Systems, Inc. were present. Dallas Data Systems, Inc. is the company who administers the Authority's sewer billing. J. Arms stated that J. Clark has been with the company for two and a half years and works daily with Amber and Amy. He expressed that they spent time prior to the meeting with staff and everything with collections is going well.

APPROVAL OF JULY 9, 2019 MEETING MINUTES

On a motion by L. Mack, seconded by V. DeMelfi and voted on unanimously, the Board approved the July 9, 2019 meeting minutes without any additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR JULY

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for July in the amount of \$208,565.18.

APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR JULY

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for July in the amount of \$16,237.14.

APPROVAL OF PAYMENT TO RENCO ACE HARDWARE FOR JULY INVOICES

On a motion by V. DeMelfi, seconded by L. Mack and voted on Four (4) (V. DeMelfi, L. Mack, T. Evans and C. Howell voting "Yes") to One (1) Abstention (C. Renninger "Abstaining"), the Board approved payment to Renco Ace Hardware in the amount of \$184.77 for July invoices.

APPROVAL OF PAYMENT TO GHD, INC.

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$15,214.25 from the Construction account.

APPROVAL OF PAYMENT TO RETTEW ASSOCIATES, INC.

On a motion by V. DeMelfi, seconded by C. Howell and voted on unanimously, the Board approved payment to Rettew Associates, Inc. in the amount of \$510.00 from the Construction account.

APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK & TRUST CO. FROM THE EMPLOYEE'S PENSION PLAN

On a motion by C. Howell, seconded by V. DeMelfi and voted on Four (4) (C. Howell, V. DeMelfi, C. Renninger and L. Mack voting "Yes") to One (1) Abstention (T. Evans "Abstaining"), the Board approved payment to First Columbia Bank & Trust Co. in the amount of \$1,332.88 from the Employee's Pension Plan for second quarter trustee fees.

APPROVAL OF ENDING PROBATIONARY PERIOD OF OPERATOR JOSEPH MARSHALL

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board recommends ending the probationary period of Operator Joseph Marshall effective August 19, 2019.

LEGAL UPDATE

Solicitor Luschas reported that he received a letter from Attorney Mike Miller concerning a conversation that he supposedly had with Lisa Dooley, who is now the Town Manager, regarding the compost site matter. Solicitor Luschas stated that he doesn't know Lisa Dooley. Chairman Evans expressed that he had spoken to Lisa in passing at a public setting and they both thought that given that she is now the Town Manager, the Authority and Town should meet to discuss the relationship moving forward and that the compost site matter could be discussed. A. Kenney stated that she felt Attorney Miller sent the letter due to there being a time frame that was set in the letter the Authority had sent the Town. Solicitor Luschas stated he will send a response that the Authority is willing to have a discussion with the Town.

Solicitor Luschas stated that he attended a hearing continuance with A. Seamans this morning at Judge Lawton's office regarding Mr. Coho. The Judge ruled in favor of the Authority.

S. Siegfried reported that the agreements with Don E. Bower for the Fifth and East Street Sewer Reconstruction Project and the Outfall Repair Project have been executed and the bonds and insurance are acceptable. Also, the Authority received the check from the Surety.

SCOTT TOWNSHIP FLOWS

Scott Township flows averaged 484,387 gallons during the month of July.

APPROVAL OF RETTEW ASSOCIATES, INC. DEVELOPING A POLICY AND PROCEDURE/STANDARD SEWER SPECIFICATION DOCUMENT

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved Rettew Associates, Inc. developing a comprehensive document that incorporates policies, procedures, standard construction specifications and standard details for the sanitary sewer system in an amount not to exceed \$4,000.00.

APPROVAL OF BUDGET TRANSERS

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board unanimously approved the following budget transfers:

		DR	CR	Revised Budget
400.5312	Consultant Services	3,000.00		5,000.00
400.5314	Legal Services		3,000.00	12,000.00
400.5352	Liability Insurance	300.00		1,300.00
400.5354	Workers Compensation		300.00	200.00
427.5312	Consulting	23,000.00		27,000.00
429.5224	Lime		23,000.00	10,000.00
429.5221	Dewatering Polymer	10,000.00		25,000.00
429.5223	Potassium Permanganate		10,000.00	50,000.00

APPROVAL OF SEWER BILL CREDIT FOR CHRISTOPHER & HEATHER JOHNS AT 548 CLINTS LANE

On a motion by L. Mack, seconded by C. Howell and voted on unanimously, the Board approved a sewer bill credit in the amount of \$60.08 for Christopher & Heather Johns for a leaking hose that went on the ground and did not enter the sanitary sewer system at 548 Clints Lane.

APPROVAL OF SEWER BILL CREDIT FOR DOLLY GRIFFIN AT 748 HAZEL STREET

On a motion by C. Howell, seconded by V. DeMelfi and voted on unanimously, the Board approved a sewer bill credit in the amount of \$48.43 for Dolly Griffin for filling her swimming pool at 748 Hazel Street.

APPROVAL OF SEWER BILL CREDIT FOR TAMMY BONHAM AT 288 EAST NINTH STREET

On a motion by C. Howell, seconded by V. DeMelfi and voted on unanimously, the Board approved a sewer bill credit in the amount of \$53.75 for Tammy Bonham for filling her swimming pool at 288 East Ninth Street.

APPROVAL OF BID FROM DON E. BOWER, INC. FOR THE EIGHTH STREET SEWER REPLACEMENT PROJECT

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved the bid from Don E. Bower, Inc. in the amount of \$231,116.00 for the Eighth Street Sewer Replacement Project.

There being no further business, the meeting adjourned at 5:01pm.

AMBER KENNEY
Secretary/Office Manager