

A Regular Meeting of the Bloomsburg Municipal Authority Board was held Tuesday, April 14, 2020, beginning at 4:00pm via teleconference through Zoom.

Board Chair Thomas Evans presided. Those present included Board Members, W. Carey Howell, Lawrence Mack, Vincent DeMelfi and Michael Upton; Interim Plant Superintendent Mark Tappe; Maintenance/Collection System Supervisor Josh Young; George Myers and Jeff Slabinski, Myers Environmental Services; Solicitor Alvin Luschas, Luschas, Naparsteck & Crane LLP; Steven Siegfried, P.E., Rettew; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans. Also present on the teleconference were Joel Kostelac, P.E. and Mark Zhou, P.E., GHD, Zach Williard, PFM Financial Advisors, LLC, and Laura Kurtz, Eckert Seamans Cherin & Mellott, LLC.

APPROVAL OF MARCH 10, 2020 MINUTES

On a motion by C. Howell, seconded by M. Upton and voted on unanimously, the Board approved the March 10, 2020 minutes without any additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR MARCH

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for March in the amount of \$431,947.96.

APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR MARCH

On a motion by V. DeMelfi, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for March in the amount of \$9,612.96.

APPROVAL OF PAYMENT TO GHD, INC.

On a motion by M. Upton, seconded by C. Howell and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$8,094.59 for final design and award phase services of the WWTP Improvements Project from the Construction account.

APPROVAL OF PAYMENT TO RETTEW ASSOCIATES, INC.

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment to Rettew Associates, Inc. in the amount of \$988.00 for professional services from the Construction account.

APPROVAL OF PAYMENT TO SHERWOOD-LOGAN & ASSOCIATES, INC.

On a motion by M. Upton, seconded by L. Mack and voted on unanimously, the Board approved a 20% payment to Sherwood-Logan & Associates, Inc. in the amount of \$42,240.00 for the purchase of rotary press channels from the Construction account.

APPROVAL OF PAYMENT TO KORN FERRY FROM THE EMPLOYEES PENSION FUND FOR ACTUARIAL SERVICES

On a motion by V. DeMelfi, seconded by C. Howell and voted on unanimously, the Board approved payment to Korn Ferry in the amount of \$3,197.25 from the Municipal Authority Employee Pension Fund for actuarial services.

APPROVAL OF AUTHORIZING RETTEW TO PROVIDE PROFESSIONAL ENGINEERING SERVICES ASSOCIATED WITH PENNDOT'S SR11/SR487 PROJECT

On a motion by M. Upton, seconded by C. Howell and voted on unanimously, the Board approved authorizing Rettew to provide professional engineering services associated with PennDOT's SR11/SR487 project on a time and materials basis and not to exceed \$5,000.

APPROVAL OF RETTEW PREPARING THE SELF-LIQUIDATING DEBT REPORT FOR THE WWTP IMPROVEMENTS PROJECT

On a motion by M. Upton, seconded by C. Howell and voted on unanimously, the Board approved Rettew to prepare the self-liquidating debt report for the WWTP Improvements Project in an amount not to exceed \$5,000.

T. Evans turned the meeting over to C. Howell at 4:46pm for the discussion of the bank loan proposals

APPROVAL OF BANK LOAN PROPOSAL FROM FIRST COLUMBIA BANK & TRUST CO. FOR THE WWTP IMPROVEMENTS PROJECT

On a motion by M. Upton, seconded by C. Howell and voted on Three (3) (C. Howell, M. Upton and L. Mack voting "Yes") to One (1) (V. DeMelfi voting "No") and One (1) Abstention (T. Evans "Abstaining"), the Board approved a guaranteed bank loan proposal for \$8,300,000 at a fixed 2.590% for 7 years from First Columbia Bank and Trust Co. for the WWTP Improvements Project.

C. Howell turned the meeting back over to T. Evans at 4:54pm.

APPROVAL OF BID FROM PERFORMANCE CONSTRUCTION SERVICES, INC. FOR GENERAL CONSTRUCTION SERVICES OF THE WWTP IMPROVEMENTS PROJECT

On a motion by V. DeMelfi, seconded by C. Howell and voted on unanimously, the Board approved the bid from Performance Construction Services, Inc. in the amount of \$6,673,300.00 for general construction services of the WWTP Improvement Project.

APPROVAL OF BID FROM PERFORMANCE MASTER MECHANICAL CORP. FOR MECHANICAL CONSTRUCTION SERVICES OF THE WWTP IMPROVEMENTS PROJECT

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved the bid from Master Mechanical Corp. in the amount of \$35,342.00 for mechanical construction services of the WWTP Improvement Project.

APPROVAL OF BID FROM LECCE ELECTRIC, INC. FOR ELECTRICAL CONSTRUCTION SERVICES OF THE WWTP IMPROVEMENTS PROJECT

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved the bid from Lecce Electric, Inc. in the amount of \$634,900.00 for electrical construction services of the WWTP Improvement Project.

T. Evans turned the meeting over to C. Howell at 5:02pm

ADOPTION OF RESOLUTION NO. 04-14-20.01 – AMENDING RESOLUTION NO. 10-14-08.01 AND RESOLUTION NO. 01-13-09.02, TO PROVIDE, INTER ALIA, FOR ISSUANCE OF AN ADDITIONAL SEWER REVENUE NOTE, IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$8,366,000.00, TO BE DESIGNATED AS "GUARANTEED SEWER REVENUE NOTE, SERIES OF 2020"

On a motion by M. Upton, seconded by C. Howell and voted on Three (3) (C. Howell, M. Upton and L. Mack voting "Yes") to One (1) (V. DeMelfi voting "No") and One (1) Abstention (T. Evans "Abstaining"), the Board adopted Resolution No. 04-14-20.01, a supplemental resolution of this Authority duly adopted on April 14, 2020, supplementing and amending this Authority's Resolution No. 10-14-08.01, duly adopted on October 14, 2008, as amended and supplemented by Resolution No. 01-13-09.02, duly adopted on January 13, 2009, to provide, inter alia, for issuance of an additional sewer revenue note of this Authority, in the principal amount not to exceed \$8,366,000, to be designated as "Guaranteed sewer revenue note, series 2020," with respect to the sewer system of this Authority; fixing the date, minimum annual principal installment payments and final maturity date, interest rate, interest payment dates, registration privileges, place of payment of principal and interest and prepayment provisions of said series of 2020 note; authorizing execution, acknowledgement and delivery of said series of 2020 note; providing for disposition of proceeds from said series of 2020 note; creating a rebate fund in connection with said series of 2020 note; authorizing execution and delivery of all documents required in connection with issuance of said series of 2020 note; and authorizing other necessary action.

C. Howell turned the meeting back over to T. Evans at 5:04pm.

APPROVAL OF SERVICE RETAINER CONTRACT WITH MARTZ TECHNOLOGIES, INC.

On a motion by V. DeMelfi, seconded by C. Howell and voted on unanimously, the Board approved a Service Retainer Contract with Martz Technologies, Inc. in the amount of \$20,000.00.

APPROVAL OF WAIVING FUTURE SEWER BILLINGS FOR ALL TOWN OWNED BUILDINGS WITH THE TOWN WAIVING ALL FUTURE STREET EXCAVATION PERMIT FEES FOR THE MUNICIPAL AUTHORITY

On a motion by L. Mack, seconded by V. DeMelfi and voted on unanimously, the Board approved waiving all future sewer billings for all Town owned buildings with the Town waiving all future street excavation permit fees for the Municipal Authority.

There being no further business, the meeting adjourned at 5:26pm.

AMBER KENNEY
Secretary/Office Manager