

The Organizational and Regular Meeting of the Bloomsburg Municipal Authority Board was held on Tuesday, January 11, 2022, beginning at 4:00pm in the Conference Room of the Municipal Authority Office, 1000 Market Street, Suite 9, Bloomsburg, PA.

Chair Thomas Evans presided. Those present included Vice-Chair Vincent DeMelfi; Treasurer Michael Upton; Board Members Sylvia Costa arriving at 4:25pm and Bill Brobst; Assistant Plant Superintendent Mark Tappe; Special Projects Coordinator Ryan Longenberger; Jeff Slabinski, Myers Environmental Services; Solicitor Alvin Luschas, Luschas, Naparsteck & Crane LLP; Steven Siegfried, P.E., Rettew; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans. Absent were Maintenance/Collection System Supervisor Josh Young and George Myers, Myers Environmental Services.

NOMINATION AND ELECTION OF VICE-CHAIR FOR 2022

On a motion by M. Upton, seconded by B. Brobst and voted on unanimously, the Board elected and appointed Vince DeMelfi as Vice-Chair for 2022.

T. Evans turned the Organizational Meeting over to V. DeMelfi for the nomination and election of Chair.

NOMINATION AND ELECTION OF CHAIR FOR 2022

On a motion by M. Upton, seconded by B. Brobst and voted on unanimously, the Board elected and appointed Thomas Evans as Chair for 2022.

V. DeMelfi turned the Organizational Meeting back over to Chair T. Evans.

NOMINATION AND ELECTION OF TREASURER FOR 2022

On a motion by V. DeMelfi, seconded by B. Brobst and voted on unanimously, the Board elected and appointed Michael Upton as Treasurer for 2022.

APPOINTMENT OF SECRETARY-ASSISTANT TREASURER FOR 2022

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board appointed Amber Kenney as Secretary-Assistant Treasurer for 2022.

APPOINTMENT OF SOLICITOR FOR 2022

On a motion by B. Brobst, seconded by V. DeMelfi and voted on unanimously, the Board appointed the firm of Luschas, Naparsteck & Crane, LLP as solicitor for 2022.

APPOINTMENT OF ENGINEERING FIRM FOR 2002

On a motion by V. DeMelfi, seconded by B. Brobst and voted on unanimously, the Board appointed the firm of Rettew Associates, Inc. as engineering firm for 2022.

APPOINTMENT OF BANK DEPOSITORY FOR 2022

On a motion by B. Brobst, seconded by M. Upton and voted on Three (3) (B. Brobst, M. Upton and V. DeMelfi voting "Yes") to One (1) Abstention (T. Evans "Abstaining"), the Board appointed First Columbia Bank & Trust Co. as bank depository for 2022.

APPROVAL OF DECEMBER 14, 2021 MINUTES

On a motion by M. Upton, seconded by B. Brobst and voted on unanimously, the Board approved the December 14, 2021 minutes without any additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR DECEMBER

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for December in the amount of \$265,480.52.

APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR DECEMBER

On a motion by M. Upton, seconded by B. Brobst and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for December in the amount of \$185,695.58.

APPROVAL OF PAYMENT TO GHD, INC.

On a motion by B. Brobst, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$3,457.75 for engineering services associated with the WWTP Improvements Project from the Construction account.

APPROVAL OF PAYMENT NO. 9 TO LECCE ELECTRIC, INC.

On a motion by M. Upton, seconded by B. Brobst and voted on unanimously, the Board approved payment No. 9 to Lecce Electric, Inc. in the amount of \$25,445.90 for Electrical Construction Services associated with the WWTP Improvements Project from the Construction account.

APPROVAL OF CHANGE ORDER NO. 3 FROM LECCE ELECTRIC, INC.

On a motion by B. Brobst, seconded by M. Upton and voted on unanimously, the Board approved Change Order No. 3 from Lecce Electric, Inc. in the amount of \$2,228.00 for changes necessary due to unforeseen conditions.

APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK & TRUST CO. FROM THE MUNICIPAL AUTHORITY EMPLOYEE PENSION FUND

On a motion by M. Upton, seconded by B. Brobst and voted on Three (3) (M. Upton, B. Brobst and V. DeMelfi voting "Yes") to One (1) Abstention (T. Evans "Abstaining"), the Board approved payment to First Columbia Bank & Trust Co. in the amount of \$1,812.79 from the Municipal Authority Employee Pension Fund for fourth quarter trustee fees.

APPROVAL OF PAYMENT TO KORN FERRY FROM THE MUNICIPAL AUTHORITY EMPLOYEE PENSION FUND

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board approved payment to Korn Ferry in the amount of \$1,990.00 from the Municipal Authority Employee Pension Fund for actuarial services.

APPROVAL OF ENGAGEMENT LETTER FROM BOYER & RITTER, LLC FOR AUDIT SERVICES

On a motion by S. Costa, seconded by M. Upton and voted on unanimously, the Board approved a Letter of Engagement from Boyer & Ritter, LLC to provide audit services for fiscal years 2022-2026.

APPROVAL OF AUTHORIZATION BY GEORGE MYERS OF MYERS ENVIRONMENTAL, LLC TO ENGAGE BORTON-LAWSON, INC. ON BEHALF OF THE BLOOMSBURG MUNICIPAL AUTHORITY

On a motion by B. Brobst, seconded by V. DeMelfi and voted on unanimously, the Board approved the authorization by George Myers of Myers Environmental, LLC to engage Borton-Lawson, Inc. to complete and submit an HMGP application on behalf of the Bloomsburg Municipal Authority at a cost not to exceed \$3,500.00.

ADOPTION OF RESOLUTION NO. 01-11-22.01 AUTHORIZING THE DESIGNATION OF CHAIRMAN THOMAS J. EVANS, JR. AS AGENT TO EXECUTE ALL REQUIRED FORMS AND DOCUMENTS FOR THE HAZARD MITIGATION PLANNING GRANT

On a motion by V. DeMelfi, seconded by M. Upton and voted on unanimously, the Board adopted Resolution No. 01-11-22.01, authorizing the designation of Chairman, Thomas J. Evans, Jr. as agent to execute all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Planning Grant Program under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

APPROVAL OF SEWER BILL CREDIT FOR VENTURI ENTERPRISES, INC. AT 101 WEST STREET

On a motion by B. Brobst, seconded by S. Costa and voted on unanimously, the Board approved a sewer credit for Venturi Enterprises, Inc. in the amount of \$94.07 for their 08/31/21 bill, \$122.69 for their 09/30/21 bill and \$166.41 for their 10/31/21 bill for a leaking pipe.

APPROVAL OF REISSUANCE OF PAYMENT NO. 1 TO KENYON PIPELINE INSPECTION, LLC FOR THE 2021 LINING PROJECT

On a motion by M. Upton, seconded by B. Brobst and voted on unanimously, the Board approved reissuing payment No. 1 to Kenyon Pipeline Inspection, LLC in the amount of \$182,079.10 for the 2021 Lining Project due to the first check being stolen. The Board asked that the check be mailed certified with return receipt.

Being no further business, the meeting adjourned at 5:09pm.

AMBER KENNEY
Secretary/Office Manager