

The Reorganization meeting of Bloomsburg Town Council was held Monday, January 4, 2010, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Mayor Dan Knorr presided. Present were Council Members Paul Kinney, Diane Levan, Sylvia Costa, W. Carey Howell and William Kreisher; Town Administrator Carol Mas; Finance Specialist Theresa Baylor; Code Enforcement/Zoning/Planning Officer Ed Fegley; Chief of Police Leo Sokoloski; Superintendent of Public Works John Barton; Environmental Services Administrator Charles Fritz; Fire Chief Bob Rupp and Office Assistant Amy Seamans. Absent were Council Member Kathy Shepperson and Solicitor Jack Mihalik.

OATH OF OFFICE OF NEWLY ELECTED MAYOR

Columbia County Judge Thomas A. James, Jr. gave the oath of office to newly elected Mayor Daniel D. Knorr, II.

OATH OF OFFICE FOR NEWLY ELECTED TAX COLLECTOR AND COUNCIL MEMBERS

Mayor Knorr gave the oath of office to newly elected Tax Collector Mary F. Ward and Council Members Sylvia Costa and Bill Kreisher. Council Member Howell received his oath of office at the Columbia County Courthouse.

NOMINATION AND ELECTION OF VICE PRESIDENT OF COUNCIL

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council nominated and elected Diane Levan as Vice President of Council for 2010.

MAYOR'S APPOINTMENTS OF STANDING COMMITTEES

Mayor Knorr named the following Committees and Committee assignments of Council Members:

Administrative/Finance Committee

Dan Knorr, Chair
Diane Levan
Kathy Shepperson
Carey Howell

Community and Economic Development Committee

Diane Levan, Chair
Carey Howell
Bill Kreisher

Public Safety Committee

Dan Knorr, Chair
Paul Kinney
Sylvia Costa
Kathy Shepperson

Public Works & Environment Committee

Paul Kinney, Chair
Sylvia Costa
Carey Howell
Bill Kreisher

Grievance Committee

Kathy Shepperson, Chair
Dan Knorr
Diane Levan

Downtown Bloomsburg, Inc. Board

Dan Knorr (Mayoral Appointment)

Columbia County Sanitary Administrative Committee

Sylvia Costa

Paul Kinney (Alternate)

COUNCIL APPOINTMENTS OF BOARDS, COMMISSIONS, SOLICITORS AND GENERAL FUND DEPOSITORY

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council made the following appoints to various Boards, Commissions and other functions:

Bloomsburg Area Joint Flood Control Authority

Kenneth Criswell Term Exp. 12/31/14

Bloomsburg Public Library Board

W. Carey Howell Term Exp. 12/31/14

Civil Service Commission

Lore Kromer Term Exp. 12/31/12

Code Appeal Board

Brandon Peak Term Exp. 12/31/14

Hugh Gross Term Exp. 12/31/12

Municipal Authority Board

Claude Renninger Term Exp. 12/31/14

Planning Commission

Bill Brobst Term Exp. 12/31/13

Shade Tree Commission

Deb Marek Term Exp. 12/31/14

Swimming Pool Operations Board

John Barton Term Exp. 12/31/13

Zoning Hearing Board

Craig Seamans Term Exp. 12/31/12

Zoning Hearing Board Alternate

Raymond Vought Term Exp. 12/31/12

Town Solicitor

John Mihalik – Hummel & Lewis, PC

Zoning Hearing Board Solicitor

William Kim Hill – Harding & Hill, LLP

Sewage Enforcement

Columbia County Sanitary Inspection Office

General Fund Depository

First Columbia Bank and Trust Company

APPOINTMENT OF CAROL L. MAS AS TOWN ADMINISTRATOR/SECRETARY-TREASURER

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council appointed Carol L. Mas as Town Administrator/Secretary-Treasurer.

APPROVAL OF RESOLUTION NO 01-04-10.01 SETTING CERTAIN FEES FOR 2009

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved Resolution No. 01-04-10.01 setting various fees for 2010 as follows:

PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771: in the streets and alleys the Permit Fee including inspection is \$100.00 per cut in addition to \$20.00 per square yard.

THAT the number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard.

THAT the “Bond” required is \$5,000;

PURSUANT TO ZONING HEARING BOARD APPLICATIONS – ORDINANCE NO. 687 & 812 the fee is \$300.00 for a variance, special exception and relief from zoning officer’s decision.

PURSUANT TO ZONING PERMIT FEES* – ORDINANCE NO. 687:

THAT the Residential permit fees are \$20.00 plus \$5.00 per \$1,000 up to \$20,000; \$1.00 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$40.00 plus \$10.00 per \$1,000 up to \$20,000; \$2.00 per \$1,000 over \$20,000

***ZONING PERMIT FEES ARE IN ADDITION TO ALL OTHER APPLICABLE FEES**

PURSUANT TO ZONING ORDINANCE NO. 687 AS AMENDED – the fee for amending the text or the zoning map is \$500.00 plus actual costs of planning consultant.

PURSUANT TO CODE APPEAL APPLICATIONS – ORDINANCE NO. 694, 766 AND 874: the fee is \$300.00 for relief from building code officials decision, relief from code officer’s decision not to issue license [§11-104.1.J.], relief from disciplinary action by the code officer [11-105.5.A.(5)] and all other Town of Bloomsburg Ordinances to include but not limited by the current property maintenance code.

PURSUANT TO FLOODPLAIN APPEAL APPLICATIONS – ORDINANCE NO. 913: the fee is \$300.00.

PURSUANT TO SOLICITATION PERMITS – ORDINANCE NO. 813: the fee is \$100.00 (plus \$50.00 refundable deposit).

PURSUANT TO BUILDING, SIGN, AND DEMOLITION PERMITS – ORDINANCE NO. 694:

THAT the Residential permit fees are \$15.00 per \$1,000 up to \$20,000; \$6.00 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$18.00 per \$1,000 up to \$20,000; \$6.00 per \$1,000 over \$20,000; AND

THAT the processing of an application of a Certificate of Occupancy for a change of use required by the Code Office, requested by the applicant or any other occurrence not involving new construction, alterations or repairs to an existing building: the fee is \$50.00 non-refundable plus \$23.00/hour in excess of two (2) hours review time; AND

THAT the fee for a Demolition permit shall be calculated based on the square footage of the structure to be demolished. The rate shall be calculated at .10 dollars per square foot. Square footage shall include the sum of all stories above grade; AND

THAT a \$4.00 fee is added to all building permits issued as per ACT 45 of 1999 (Pennsylvania Construction Code Act) §7210.703 (a). **NOTE: This fee is assessed in accordance with Pennsylvania State law;** AND

THAT a minimum of \$10.00 will be retained for all withdrawn applications. This fee is for administration services. If said application has been partially or completely reviewed, the review fees will be retained at a rate of \$22.00/hour. (Note: All requests to withdraw an application must be in writing. Refunds will be issued within 30 days.)

All fees collected include plan review fees; required initial inspection and one (1) required follow up inspection. If additional follow up inspections are required, an additional fee of \$25.00/inspection will be charged. All past due fees must be paid in advance of scheduling future inspections.

NOTE: ALL PERMIT FEES MUST BE PAID UPON SUBMITTAL OF APPLICATION

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 759: covering general administration the fees are:

General Administration

Minor Subdivision	\$100.00 Basic Fee + \$5.00 per lot
Major Subdivision	\$200.00 Basic Fee + \$5.00 per lot
Land Development	\$150.00 Basic Fee + \$5.00 per lot or unit

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 889: covering the costs of professional consultants fees the current schedule is:

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$103.00
Professional Engineer II	\$93.00
Engineer	\$68.00
Expert Witness and Arbitration	\$156.00
<u>Legal</u>	
Solicitor	\$100.00/\$125.00
<u>Planning Consultant</u>	
Planner	\$40.00

PURSUANT TO REGULATED RENTAL UNIT LICENSING – ORDINANCE NO. 829: for student housing dwelling units with two or more unrelated occupants, the fee is \$25.00 per occupant from July 1, 2010 through June 30, 2011.

PURSUANT TO REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF A RE-INSPECTION FEE – ORDINANCE NO. 834, the following fees will apply:

The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charges will apply:

Additional required Regulated Rental Unit inspections shall be \$25.00/dwelling unit per inspection.

PURSUANT TO MISSED CODE ENFORCEMENT APPOINTMENTS – ORDINANCE NO. 800: the fee is \$50.00 per dwelling unit per missed visit for regulated rental unit inspections. All other missed appointments the fee is \$50.00 an occurrence.

PURSUANT TO THE PROCEDURE FOR HEARINGS RELATED TO APPLICATIONS FOR THE TRANSFER OF LIQUOR LICENSES AND ECONOMIC DEVELOPMENT LICENSES – ORDINANCE NO. 845: the fee for such applications is \$600.00

PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823: an annual fee per unit shall be \$40.00. If paid within 60 days of the invoice date, the property owner of the unit shall receive a \$10.00 discount and shall pay \$30.00. If the Annual Fee is paid between 60 days and 90 days from the invoice date, the property owner shall pay \$40.00. If the Annual Fee is paid between 90 days and 120 days of the invoice date, a \$10.00 penalty shall be added and the property owner shall pay \$50.00.

PURSUANT TO PAPER SHREDDING FEES – the following fees will apply:

Under 500 lbs. \$50.00

500-1000 lbs. \$75.00

1000-2000 lbs. \$150.00

Over 2000 lbs. Base fee of \$150.00 + \$50.00 for next 500 lbs.

+ \$75.00 for 2500-3000 lbs.

+ \$150.00 for 3001-4000 lbs.

PURSUANT TO DUMPSTER FEES – ORDINANCE NO. 722: when a dumpster is placed on any right-of-way or portion thereof, the fee will be \$15.00 per week or any portion thereof. If placed before permission is granted, the fee will be \$50.00.

PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855: an annual application fee shall be \$25.00.

PURSUANT TO LARGE OUTDOOR SOCIAL GATHERINGS APPLICATIONS – ORDINANCE NO. 857: the fee is \$25.00.

PURSUANT TO ANTIQUE DEALERS AND SECOND HAND GOODS DEALER LICENSE – ORDINANCE NO. 888: an annual application fee shall be \$25.00.

PURSUANT TO ROAD CLOSING, the fee will be \$25.00 per week.

PURSUANT TO RENTAL OF METERED SPACE, the fee will be \$10.00 per day.

PURSUANT TO RETURNED CHECKS, the fee will be \$20.00 per check.

PURSUANT TO OFFENSE/INCIDENT REPORTS, the fee will be \$20.00.

PURSUANT TO ACCIDENT REPORTS, the fee will be \$20.00.

PURSUANT TO FINGERPRINTING, the fee for Non-Criminal will be \$10.00 per card.

PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785: the storage of vehicles at the Town's impoundment facility, the fee will be \$10.00 per day.

PURSUANT TO PURCHASE OF PARKING LOT PERMIT PLACARDS – ORDINANCE NO. 802: the fee for a six month parking lot permit placard will be \$125.00 for all parking lots except the Hoppes parking lot will be \$100.00 for six months.

PURSUANT TO PURCHASE OF STUDENT SUMMER PARKING PERMIT PLACARDS: the fee will be \$60.00 from May 17, 2010 to August 6, 2010.

PURSUANT TO MILEAGE, the reimbursement is .50 cents per mile.

APPROVAL OF RESOLUTION NO. 01-04-10.02 POLICE EDUCATION AND TRAINING FOR 2010

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved Resolution No. 01-04-10.02 Police Education and Training for 2010.

APPROVAL OF RESOLUTION NO. 01-04-10.03 DRUG TASK FORCE AGREEMENT

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved Resolution No. 01-04-10.03 authorizing the Town of Bloomsburg to participate in the Columbia County Drug Task Force.

APPROVAL OF RESOLUTION NO. 01-04-10.04 POLICE PENSION CONTRIBUTION DETERMINATION

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved Resolution No. 01-04-10.04 stating that effective December 29, 2008, the Town of Bloomsburg hereby institutes an annual contribution in the amount of 3% to the Bloomsburg Police Pension Fund as determined by the actuary in accordance with Act 600.

APPROVAL OF DECEMBER 14, 2009 COUNCIL MEETING MINUTES

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved the December 14, 2009 Council meeting minutes with no additions or corrections.

APPROVAL OF DECEMBER 21, 2009 SPECIAL COUNCIL MEETING MINUTES

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved the December 22, 2008 Special Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND DECEMBER PAYROLL AUTHORIZATION

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved payment of the following monthly bills and the December payroll authorization: General Fund, \$80,810.96; Recycling Fund, \$47,740.51; Street Lighting Fund, \$4,557.00; Norris E. Rock Memorial Swimming Pool Fund, \$28.27; Airport Expansion Project, \$231.39 and the December payroll authorization in the amount of \$210,801.73.

APPROVAL OF ADDITION TO TOWN VENDOR LIST

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved adding E-Z Child Id and Busch Systems International, Inc. to the Town Vendor list.

APPROVAL OF CORRECTED 2010 SALARY OF LIEUTENANT JOSEPH WONDOLOSKI

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved a corrected 2010 salary for Police Department Lieutenant Joseph Wondoloski in the amount of \$58,489.74.

Council adjourned into Executive Session at 7:28 p.m. to discuss an employee promotion and reconvened at 7:43 p.m.

APPROVAL OF EMPLOYMENT CHANGE OF POLICE CLERK RANDI FETTERMAN TO FULLTIME

On a motion by D. Levan, seconded by D. Knorr and voted on Five (5) (D. Levan, D. Knorr, S. Costa, C. Howell and B. Kreisher voting "Yes") to One (1) (P. Kinney voting "No"), Council approved changing the employment of Police Clerk Randi Fetterman to fulltime effective January 5, 2010.

APPROVAL OF BOND REDUCTION FOR 401-403 LIGHTSTREET ROAD LAND DEVELOPMENT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved reducing the bond of 401-403 Lightstreet Road land development by \$65,631.17.

APPROVAL OF BOND REDUCTION FOR DONALD CAMPLESE LAND DEVELOPMENT

On a motion by D. Levan, seconded by S. Costa and voted on Five (5) (D. Levan, S. Costa, D. Knorr, C. Howell and B. Kreisher voting "Yes") to One (1) (P. Kinney voting "No"), Council approved reducing the bond of Don Camplese land development by \$52,780.31.

APPROVAL OF STIPULATION BETWEEN THE TOWN OF BLOOMSBURG AND DONALD W. MANLEY, NANCY G. MANLEY, NICHOLAS C. MANLEY, NEIL SCOTT DIFFENDERFER, LORI A. DIFFENDERFER, AND MICHAEL S. DIFFENDERFER, AND AUDREY J. MURRY

On a motion by D. Levan, seconded by P. Kinney and voted on unanimously, Council approved a stipulation between the Town of Bloomsburg and Donald W. Manley, Nancy G. Manley, Nicholas C. Manley, Neil Scott Diffenderfer, Lori A. Diffenderfer, and Michael S. Diffenderfer, and Audrey J. Murry with the word "Only" inserted after the number one on page two. The stipulation is in regards to the residential property located at 565 East Third Street.

APPROVAL OF WAIVER – WILLIAM AND SHIRLEY HOFFMAN - SUBDIVISION

On a motion by D. Levan, seconded by D. Knorr and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a waiver from Section 22-403 requiring the inclusion of topography on the plan.

APPROVAL OF WILLIAM AND SHIRLEY HOFFMAN SUBDIVISION

On a motion by D. Levan, seconded by S. Costa and voted on Four (4) (D. Levan, S. Costa, D. Knorr and B. Kreisher voting "Yes") to Two (2) (P. Kinney and C. Howell voting "No"), and on the recommendation of the Planning Commission, Council approved the subdivision of William and Shirley Hoffman contingent upon review and approval of the deed of dedication by the Town Solicitor, the owners block being signed and sealed and a favorable review by the Columbia County Planning Agency.

APPROVAL OF 2010-2014 AIRPORT LEASE AGREEMENT

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved the lease agreement between the Town of Bloomsburg and Columbia Aircraft Services, Inc. for them to operate the Bloomsburg Municipal Airport from 2010 to 2014.

APPROVAL OF PAYMENT OF INVOICE FROM MADONNA ENTERPRISES FOR STREATER
PROPERTY DEMOLITION PROJECT

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved the payment of an invoice from Madonna Enterprises, Inc. in the amount of \$25,000.00 for the Streater Property Demolition Project. C. Mas noted that payment will be made with CDBG funds.

With no further business, the meeting adjourned at 8:15pm and did not reconvene.

CAROL L. MAS
Town Administrator & Secretary