

The Reorganizational meeting and regular meeting of Bloomsburg Town Council was held Tuesday, January 2, 2007, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Claude Renninger; Council Members Bill Brobst, Terry Lemon, Paul Kinney, Paul Houseknecht, Dan Knorr and Don Pursel; Town Administrator Carol Mas; Code Enforcement/Zoning/Planning Officer Ed Fegley; Finance Specialist Heather Jacoby and Fire Chief Bob Rupp. Absent were Chief of Police Leo Sokoloski; Superintendent of Public Works John Barton; Environmental Services Administrator Charles Fritz; and Office Assistant Amy Seamans.

NOMINATION AND ELECTION OF VICE PRESIDENT OF COUNCIL

On a motion by B. Brobst, seconded by P. Kinney and voted on unanimously, Council nominated and elected Don Pursel as Vice President of Council for 2007.

MAYOR'S APPOINTMENTS OF STANDING COMMITTEES

Mayor Renninger named the following Committees and Committee assignments of Council Members:

Administrative/Finance Committee

Don Pursel, Chair
Claude Renninger
Paul Houseknecht
Dan Knorr

Community and Economic Development Committee

Terry Lemon, Chair
Bill Brobst
Dan Knorr
Don Pursel

Public Safety Committee

Claude Renninger, Chair
Paul Kinney
Dan Knorr

Public Works & Environment Committee

Bill Brobst, Chair
Paul Kinney
Paul Houseknecht

Grievance Committee

Claude Renninger, Chair
Bill Brobst
Dan Knorr

Columbia County Sanitary Administrative Committee

Paul Houseknecht
Claude Renninger (Alternate)

COUNCIL APPOINTMENTS OF BOARDS, COMMISSIONS, SOLICITORS AND GENERAL FUND DEPOSITORY

On a motion by T. Lemon, seconded by P. Houseknecht and voted on unanimously, Council made the following appoints to various Boards, Commissions and other functions:

Civil Service Commission

Lore Kromer	Term Exp.	12/31/09
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Code Appeal Board

George Crawford	Term Exp.	12/31/11
Vacancy	Term Exp.	12/31/07
Vacancy	Term Exp.	12/31/10

Community Foundation Board

Dan Knorr	Term Exp.	12/31/10
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Council Vacancy Board

Bob Rupp	Term Exp.	12/31/07
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Historic Architectural Review Board

Vacancy	Term Exp.	12/31/08
Vacancy	Term Exp.	12/31/10

Municipal Authority Board

Lawrence Mack	Term Exp.	12/31/11
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Planning Commission

Raymond Vought	Term Exp.	12/31/10
Susan McGarry	Term Exp.	12/31/10

Shade Tree Commission

Bonnie Girton	Term Exp.	12/31/11
Vacancy	Term Exp.	12/31/07

Zoning Hearing Board

Craig Seamans	Term Exp.	12/31/09
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Zoning Hearing Board – Alternate

Rodney Erwine	Term Exp.	12/31/09
Vacancy	Term Exp.	12/31/07

Town Solicitor

John Mihalik – Hummel & Lewis, PC

Zoning Hearing Board Solicitor

William Kim Hill – Harding & Hill, LLP

General Fund Depository

Columbia County Farmers National Bank

APPOINTMENT OF CAROL L. MAS AS TOWN ADMINISTRATOR/SECRETARY-TREASURER

On a motion by T. Lemon, seconded by D. Pursel and voted on unanimously, Council appointed Carol L. Mas as Town Administrator/Secretary-Treasurer.

ADOPTION OF ORDINANCE NO. 903 – REGULATING THE CONDUCT OF INDIVIDUALS DURING TIMES OF DECLARED DISASTER EMERGENCIES

On a motion by D. Knorr, seconded by P. Kinney and voted on unanimously, Council adopted Ordinance No. 903 regulating the conduct of individuals during times of declared disaster emergencies.

APPROVAL OF RESOLUTION NO 01-02-07.01 SETTING CERTAIN FEES FOR 2007

On a motion by T. Lemon, seconded by P. Houseknecht and voted on unanimously, Council approved Resolution No. 01-02-07.01 setting various fees for 2007 as follows:

BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Bloomsburg that the following fee schedule is adopted for 2007:

PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771: in the streets and alleys the Permit Fee including inspection is \$100.00 per cut in addition to \$20.00 per square yard.

THAT the number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard.

THAT the “Bond” required is \$5,000;

PURSUANT TO ZONING HEARING BOARD APPLICATIONS – ORDINANCE NO. 687 & 812 the fee is \$200.00.

PURSUANT TO ZONING PERMIT FEES* – ORDINANCE NO. 687:

THAT the Residential permit fees are \$20.00 plus \$5.00 per \$1,000 up to \$20,000; \$1.00 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$40.00 plus \$10.00 per \$1,000 up to \$20,000; \$2.00 per \$1,000 over \$20,000

****ZONING PERMIT FEES ARE IN ADDITION TO ALL OTHER APPLICABLE FEES***

PURSUANT TO ZONING ORDINANCE NO. 687 AS AMENDED – the fee for amending the text or the zoning map is \$500.00 plus actual costs of planning consultant.

PURSUANT TO CODE APPEAL APPLICATIONS – ORDINANCE NO. 694: the fee is \$300.00; \$220.00 for a U.C.C. appeal.

PURSUANT TO SOLICITATION PERMITS – ORDINANCE NO. 813: the fee is \$100.00 (plus \$50.00 refundable deposit).

PURSUANT TO BUILDING, SIGN, AND DEMOLITION PERMITS – ORDINANCE NO. 694:

THAT the Residential permit fees are \$15.00 per \$1,000 up to \$20,000; \$6.00 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$18.00 per \$1,000 up to \$20,000; \$6.00 per \$1,000 over \$20,000; AND

THAT a pre-payment of permit fees shall be one-third (1/3) of fees stated above **or** Residential permit fees are \$10.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

THAT a pre-payment of permit fees shall be one third (1/3) of fees stated above **or** Commercial permit fees are \$12.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

THAT the fee for a Demolition permit shall be calculated based on the square footage of the structure to be demolished. The rate shall be calculated at .10 dollars per square foot. Square footage shall include the sum of all stories above grade; AND

THAT a \$4.00 fee is added to all building permits issued as per ACT 45 of 1999 (Pennsylvania Construction Code Act) §7210.703 (a). ***NOTE: This fee is assessed in accordance with Pennsylvania State law;*** AND

THAT a minimum of \$10.00 will be retained for all withdrawn applications. This fee is for administration services. If said application has been partially or completely reviewed, the review fees will be retained at a rate of \$22.00/hr. (*Note: All requests to withdraw an application must be in writing. Refunds will be issued within 30 days.*)

All fees collected include plan review fees; required initial inspection and one (1) required follow up inspection. If additional follow up inspections are required, an additional fee of \$25.00/inspection will be charged. All fees must be paid in advance of scheduling.

NOTE: ALL PERMIT FEES MUST BE PAID UPON SUBMITTAL OF APPLICATION

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 759: covering general administration the fees are:

<u>General Administration</u>	
Minor Subdivision	\$100.00 Basic Fee + \$5.00 per lot
Major Subdivision	\$200.00 Basic Fee + \$5.00 per lot
Land Development	\$150.00 Basic Fee + \$5.00 per lot or unit

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 889: covering the costs of professional consultants fees the current schedule is:

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$83.00
Professional Engineer II	\$73.00
Engineer	\$54.00
 <u>Legal</u>	
Solicitor	\$100.00
 <u>Planning Consultant</u>	
Principal Planner	\$75.00
Assistant Planner	\$45.00
Clerical Staff	\$20.00
Reproduction Costs	\$0.15 per page
Travel Costs	\$0.30 per mile
Other	Direct, out-of-pocket expenses shall be reimbursed at actual costs

PURSUANT TO RENTAL LICENSING – ORDINANCE NO. 829: for units with two or more unrelated occupants, the fee is \$20.00 per occupant from July 1, 2007 through June 30, 2008.

PURSUANT TO REGULATED RENTAL UNIT LICENSE APPEAL – ORDINANCE NO. 766: the fee is \$300.00

PURSUANT TO REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF A RE-INSPECTION FEE – ORDINANCE NO. 834, the following fees will apply:

There will be no fee for the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charges will apply:

Required additional inspections fees will be assessed at a rate of \$25.00/inspection. Additional required Regulated Rental Unit inspections shall be \$25.00/dwelling unit.

PURSUANT TO MISSED CODE ENFORCEMENT APPOINTMENTS – ORDINANCE NO. 800: the fee is \$48.00 per missed visit.

PURSUANT TO THE PROCEDURE FOR HEARINGS RELATED TO APPLICATIONS FOR THE TRANSFER OF LIQUOR LICENSES AND ECONOMIC DEVELOPMENT LICENSES – ORDINANCE NO. 845: the fee for such applications is \$600.00

PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823: an annual fee per unit shall be \$40.00. If paid within 60 days of the invoice date, the property owner of the unit shall receive a \$10.00 discount and shall pay \$30.00. If the Annual Fee is paid between 60 days and 90 days from the invoice date, the property owner shall pay \$40.00. If the Annual Fee is paid between 90 days and 120 days of the invoice date, a \$10.00 penalty shall be added and the property owner shall pay \$50.00.

PURSUANT TO PAPER SHREDDING FEES – the following fees will apply:

Under 500 lbs. \$50.00

500-1000 lbs. \$75.00

1000-2000 lbs. \$150.00

Over 2000 lbs. Base fee of \$150.00 + \$50.00 for next 500 lbs.

+ \$75.00 for 2500-3000 lbs.

+ \$150.00 for 3001-4000 lbs.

PURSUANT TO DUMPSTER FEES – ORDINANCE NO. 722: when a dumpster is placed on any right-of-way or portion thereof, the fee will be \$15.00 per week or any portion thereof. If placed before permission is granted, the fee will be \$50.00.

PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855: an annual application fee shall be \$10.00.

PURSUANT TO LARGE OUTDOOR SOCIAL GATHERINGS APPLICATIONS – ORDINANCE NO. 857: the fee is \$25.00.

PURSUANT TO ANTIQUE DEALERS AND SECOND HAND GOODS DEALER LICENSE – ORDINANCE NO. 888: an annual application fee shall be \$10.00.

PURSUANT TO ROAD CLOSING, the fee will be \$25.00 per week.

PURSUANT TO RENTAL OF METERED SPACE, the fee will be \$5.00 per day.

PURSUANT TO RETURNED CHECKS, the fee will be \$20.00 per check.

PURSUANT TO OFFENSE/INCIDENT REPORTS, the fee will be \$20.00.

PURSUANT TO ACCIDENT REPORTS, the fee will be \$20.00.

PURSUANT TO FINGERPRINTING, the fee for Non-Criminal will be \$10.00 per card and Criminal processing will be a fee of \$20.00.

PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785: the storage of vehicles at the Town's impoundment facility, the fee will be \$10.00 per day.

APPROVAL OF RESOLUTION NO. 01-02-07.02 POLICE EDUCATION AND TRAINING FOR 2007

On a motion by T. Lemon, seconded by P. Houseknecht and voted on unanimously, Council approved Resolution No. 01-02-07.02 Police Education and Training for 2007.

APPROVAL OF RESOLUTION NO. 01-02-07.03 DRUG TASK FORCE AGREEMENT

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved Resolution No. 01-02-07.03 authorizing the Town of Bloomsburg to participate in the Columbia County Drug Task Force.

APPROVAL OF DECEMBER 11, 2006 COUNCIL MEETING MINUTES

On a motion by D. Knorr, seconded by P. Houseknecht and voted on unanimously, Council approved the December 11, 2006 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND DECEMBER PAYROLL AUTHORIZATION

On a motion by T. Lemon, seconded by D. Knorr and voted on unanimously, Council approved payment of the following monthly bills and the December payroll authorization: General Fund, \$95,712.15; Recycling Fund, \$10,050.73; Street Lighting Fund, \$7,686.00; Norris E. Rock Memorial Pool, \$59.83; Fire Fund, \$289.36; FY 04 CDBG Entitlement Program, \$2,836.06; Capital Projects Fund, \$71,860.45; Day Care Project, \$3,562.00; Airport Expansion Project, \$15,500.54; Liquid Fuels, \$1,975.19 and the December payroll authorization in the amount of \$153,908.05.

APPROVAL OF 2007 LIABILITY INSURANCE COVERAGE CARRIER

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved the proposal from Selective Insurance in the amount of \$88,495.00 for an insurance package including auto, property and liability for 2007.

APPROVAL OF 2007 WORKERS COMPENSATION INSURANCE CARRIER

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved the proposal from EMC in the amount of \$99,925.00 for workers compensation insurance for 2007.

2007 MILEAGE REIMBURSEMENT RATE

On a motion by T. Lemon, seconded by D. Pursel and voted on unanimously, Council approved the mileage reimbursement rate for 2007 of .48.5 cents per mile.

APPROVAL OF SUNVIEW TERRACE SUBDIVISION/LOT INCORPORATION

On a motion by T. Lemon, seconded by P. Houseknecht and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the final plan for Sunview Terrace's subdivision/lot incorporation.

APPROVAL OF MARTARANO SUBDIVISION

On a motion by T. Lemon, seconded by D. Knorr and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the final plan for Joseph and Sheree' Martarano's subdivision on East Tenth Street.

APPROVAL OF NINETY-DAY TIME EXTENSION – MICHAEL AMBROSINO SUBDIVISION/LAND DEVELOPMENT – EAST NINTH STREET

On a motion by D. Pursel, seconded by T. Lemon and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a ninety (90) day time extension for Michael Ambrosino's subdivision/land development on East Ninth Street.

APPROVAL OF SALE OF INGERSOLL RAND-AIR 85 PORTABLE AIR COMPRESSOR

On a motion by P. Houseknecht, seconded by T. Lemon and voted on unanimously, Council approved the sale of the Ingersoll Rand-Air 85 portable air compressor to Evans Disposal, LLC in the bid amount of \$775.00.

ANNUAL FIRE DEPARTMENT REPORT

B. Rupp reported a total of 639 calls during 2006. There were just under 10,000 volunteer hours. Seventeen (17) fire fighters reported to 100 calls with one (1) fire fighter reporting to over 200 calls. The Mayor extended his gratitude for the time the volunteers give to the town.

With no further business, the meeting adjourned at 7:32pm.

CAROL L. MAS
Town Administrator & Secretary