

The Reorganizational meeting and regular meeting of Bloomsburg Town Council was held Tuesday, January 3, 2006, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Council Members Bill Brobst, Claude Renninger, Terry Lemon, Paul Kinney, Dan Knorr and Paul Houseknecht; Town Administrator, Carol Mas; Code Enforcement/Zoning/Planning Officer, Ed Fegley; Code Enforcement Administrative Assistant, Christine Haney; Chief of Police, Leo Sokoloski; Fire Chief, Bob Rupp; Downtown Manager, Kathy Martin; Recycling Administrator, Charles Fritz; Finance Specialist, Heather Jacoby and Office Assistant, Amy Seamans. Absent were Mayor Charles "Chip" Coffman; Superintendent of Public Works, John Barton and Solicitor, John Mihalik.

OATH OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBERS

District Justice, Donna J. Coombe, gave the oath of office to Claude Renninger, Dan Knorr and Paul Houseknecht in Mayor Coffman's absence.

NOMINATION AND ELECTION OF VICE PRESIDENT OF COUNCIL

On a motion by T. Lemon, seconded by D. Knorr and voted on unanimously, Council nominated and elected Claude Renninger as Vice President of Council for 2006.

MAYOR'S APPOINTMENTS OF STANDING COMMITTEES

Mayor Coffman named the following Committees and Committee assignments of Council Members:

Administrative/Finance Committee

Claude Renninger, Chair
Chip Coffman
Paul Kinney
Paul Houseknecht

Community and Economic Development Committee

Terry Lemon, Chair
Bill Brobst
Dan Knorr

Public Safety Committee

Chip Coffman, Chair
Terry Lemon
Dan Knorr

Public Works & Environment Committee

Bill Brobst, Chair
Paul Kinney
Paul Houseknecht

Grievance Committee

Chip Coffman, Chair
Bill Brobst
Dan Knorr

Police Facility Committee

Paul Kinney
Dan Knorr
Leo Sokoloski
Joe Wondoloski
George Turner
Mary Lenzini Howe

Columbia County Sanitary Administrative Committee

Paul Houseknecht
Chip Coffman (Alternate)

**COUNCIL APPOINTMENTS OF BOARDS, COMMISSIONS, SOLICITORS AND
GENERAL FUND DEPOSITORY**

On a motion by B. Brobst, seconded by T. Lemon and voted on unanimously, Council made the following appoints to various Boards, Commissions and other functions:

Civil Service Commission

Donald K. Pursel Term Exp. 12/31/08

Code Appeal Board

Vacancy Term Exp. 12/31/10
Vacancy Term Exp. 12/31/07

Community Foundation Board

Dan Knorr Term Exp. 12/31/06

Council Vacancy Board

Bob Rupp Term Exp. 12/31/06

Historic Architectural Review Board

Roger Williams Term Exp. 12/31/09
Vacancy Term Exp. 12/31/08

Municipal Authority Board

George Turner Term Exp. 12/31/10

Park Authority Board

Tom Evans Term Exp. 12/31/10
Vacancy Term Exp. 12/31/06
Vacancy Term Exp. 12/31/07
Vacancy Term Exp. 12/31/09

Parking Authority Board

Vacancy Term Exp. 12/31/08
Vacancy Term Exp. 12/31/10

Planning Commission

Vacancy Term Exp. 12/31/09
Vacancy Term Exp. 12/31/07

Shade Tree Commission

Raymond Vought Term Exp. 12/31/10

Swimming Pool Operations Board

John Barton Term Exp. 12/31/09

Zoning Hearing Board

Vacancy Term Exp. 12/31/08

Town Solicitor

Jack Mihalik – Hummel & Lewis, PC

Zoning Hearing Board Solicitor

William Kim Hill – Harding & Hill, LLP

General Fund Depository

Columbia County Farmers National Bank

APPOINTMENT OF CAROL L. MAS AS TOWN ADMINISTRATOR/SECRETARY-TREASURER

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council appointed Carol L. Mas as Town Administrator/Secretary-Treasurer.

PUBLIC HEARING – FFY 2006 COMMUNITY DEVELOPMENT BLOCK GRANT

Prior to the beginning of the regular meeting, a Public Hearing was held at 7:14pm to discuss the Town of Bloomsburg's FFY 2006 Community Development Block Grant application. C. Renninger turned the meeting over to Bill Seigel of SEDA-Council of Governments. Mr. Seigel gave an overview of the program and then turned the hearing over to Bill Lowthert of SEDA-COG. Mr. Lowthert stated the FFY 2006 CDBG allocation is estimated to be \$201,141.00. Mr. Lowthert reviewed the application schedule, eligible activities and funding requirements and distributed the Fair Housing Notice and Antidisplacement Plan. The projects currently under review for consideration are a Town Park Master Site Plan (\$14,000.00), the continuation of the Fifth Street Traffic Calming Reconstruction Project from Catherine Street to East Street (\$125,000.00), Capitol Improvements to buildings at the Bloomsburg Municipal Airport (\$20,000.00) and Main Street Curb and Sidewalk Reconstruction (\$20,000.00). Mr. Lowthert asked Council and the audience if there are any other proposals of new projects for consideration. B. Rupp asked if updating fire hydrants, which are owned by United Water, would be an eligible project. Mr. Lowthert did not believe so since the Town does not own them. L. Sokoloski asked if a new police facility would be eligible for funding and Mr. Lowthert stated that it would not. Hearing no additional public input, the Public Hearing concluded at 7:30pm.

ADOPTION OF ORDINANCE NO. 893 – EMS TAX AMENDMENT

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council adopted Ordinance No. 893 amending Ordinance No.'s 880 and 883 increasing the amount of the Emergency Management and Municipal Service Tax to \$52.00. \$47.00 will be distributed to the Town and \$5.00 to the Bloomsburg Area School District.

APPROVAL OF NOVEMBER 14, 2005 COUNCIL MEETING MINUTES

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved the November 14, 2005 Council meeting minutes with no additions or corrections.

APPROVAL OF RESOLUTION NO 01-03-06.01 SETTING CERTAIN FEES FOR 2006

On a motion by T. Lemon, seconded by B. Brobst and voted on unanimously, Council approved Resolution No. 01-03-06.01 setting various fees for 2006 as follows:

BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Bloomsburg that the following fee schedule is adopted for 2006:

PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771: in the streets and alleys the Permit Fee including inspection is \$100 per cut in addition to \$17 per square yard.

THAT the number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard.

THAT the "Bond" required is \$5,000;

PURSUANT TO ZONING HEARING BOARD APPLICATIONS – ORDINANCE NO. 687 & 812 the fee is \$200.

PURSUANT TO ZONING PERMIT FEES – ORDINANCE NO. 687:

THAT the Residential permit fees are \$20.00 plus \$5.00 per \$1,000 up to \$20,000; \$1.00 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$40.00 plus \$10.00 per \$1,000 up to \$20,000; \$2.00 per \$1,000 over \$20,000

PURSUANT TO ZONING ORDINANCE NO. 687 AS AMENDED – the fee for amending the text or the zoning map is \$500 plus actual costs of planning consultant.

PURSUANT TO CODE APPEAL APPLICATIONS – ORDINANCE NO. 694: the fee is \$300.

PURSUANT TO SOLICITATION PERMITS – ORDINANCE NO. 813: the fee is \$100 (plus \$50 refundable deposit).

PURSUANT TO BUILDING, SIGN, AND DEMOLITION PERMITS – ORDINANCE NO. 694:

THAT the Residential/HARB permit fees are \$15 per \$1,000 up to \$20,000; \$6 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$18 per \$1,000 up to \$20,000; \$6 per \$1,000 over \$20,000; AND

THAT a discounted rate for pre-payment of permit fees shall be one-third (1/3) of fees stated above **or** Residential/HARB permit fees are \$10 per \$1,000 up to \$20,000; \$4 per \$1,000 over \$20,000; AND Commercial permit fees are \$12 per \$1,000 up to \$20,000; \$4 per \$1,000 over \$20,000

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 759: covering general administration the fees are:

General Administration

Minor Subdivision	\$100 Basic Fee + \$5.00 per lot
Major Subdivision	\$200 Basic Fee + \$5.00 per lot
Land Development	\$150 Basic Fee + \$5.00 per lot or unit

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 889: covering the costs of professional consultants fees the current schedule is:

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$83.00
Professional Engineer II	\$73.00
Engineer	\$54.00

<u>Legal</u>	
Solicitor	\$90.00

Planning Consultant

Principal Planner	\$75.00
Assistant Planner	\$45.00
Clerical Staff	\$20.00
Reproduction Costs	\$0.15 per page
Travel Costs	\$0.30 per mile
Other	Direct, out-of-pocket expenses shall be

reimbursed at actual costs

PURSUANT TO RENTAL LICENSING – ORDINANCE NO. 829: for units with two or more unrelated occupants, the fee is \$20 per occupant from July 1, 2006 through June 30, 2007.

PURSUANT TO ORDINANCE NO. 834 AMENDING REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF RE-INSPECTION FEE, the following fees will apply:

There will be no fee for the first follow up visit for 10 and 30-day violations.

Any further return to re-inspect the violation corrections not completed within the stated time period, the following charges will apply:

First building re-inspected, \$50.00
Any additional buildings re-inspected the same day, \$25.00 per building

PURSUANT TO MISSED CODE ENFORCEMENT APPOINTMENTS – ORDINANCE NO. 800: the fee is \$48 per missed visit.

PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823: an annual fee per unit shall be \$40. If paid within 60 days of the invoice date, the property owner of the unit shall receive a \$10 discount and shall pay \$30. If the Annual Fee is paid between 60 days and 90 days from the invoice date, the property owner shall pay \$40. If the Annual Fee is paid between 90 days and 120 days of the invoice date, a \$10 penalty shall be added and the property owner shall pay \$50.

PURSUANT TO PAPER SHREDDING FEES – the following fees will apply:

Under 500 lbs. \$50.00
500-1000 lbs. \$75.00
1000-2000 lbs. \$150.00
Over 2000 lbs. Base fee of \$150.00 + \$50.00 for next 500 lbs.
+ \$75 for 2500-3000 lbs.
+ \$150.00 for 3001-4000 lbs.

PURSUANT TO DUMPSTER FEES – ORDINANCE NO. 722: when a dumpster is placed on any right-of-way or portion thereof, the fee will be \$15 per week or any portion thereof. If placed before permission is granted, the fee will be \$50.

PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855: an annual application fee shall be \$10.00.

PURSUANT TO LARGE OUTDOOR SOCIAL GATHERINGS APPLICATIONS – ORDINANCE NO. 857: the fee is \$25.00.

PURSUANT TO ANTIQUE DEALERS AND SECOND HAND GOODS DEALER LICENSE – ORDINANCE NO. 888: an annual application fee shall be \$10.00.

PURSUANT TO ROAD CLOSING, the fee will be \$25 per week.

PURSUANT TO RENTAL OF METERED SPACE, the fee will be \$5 per day.

PURSUANT TO RETURNED CHECKS, the fee will be \$20 per check.

PURSUANT TO OFFENSE/INCIDENT REPORTS, the fee will be \$20.00.

PURSUANT TO ACCIDENT REPORTS, the fee will be \$20.00.

PURSUANT TO FINGERPRINTING, the fee for Non-Criminal will be \$10.00 per card and Criminal processing will be a fee of \$20.00.

PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785: the storage of vehicles at the Town's impoundment facility, the fee will be \$10.00 per day.

APPROVAL OF RESOLUTION NO. 01-03-06.02 POLICE EDUCATION AND TRAINING FOR 2006

On a motion by T. Lemon, seconded by P. Houseknecht and voted on unanimously, Council approved Resolution No. 01-03-06.02 Police Education and Training for 2006.

APPROVAL OF RESOLUTION NO. 01-03-06.03 DRUG TASK FORCE AGREEMENT

On a motion by P. Kinney, seconded by T. Lemon and voted on unanimously, Council approved Resolution No. 01-03-06.03 authorizing the Town of Bloomsburg to participate in the Columbia County Drug Task Force.

APPROVAL OF DECEMBER 12, 2005 COUNCIL MEETING MINUTES

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved the December 12, 2005 Council meeting minutes without any additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND DECEMBER PAYROLL AUTHORIZATION

On a motion by B. Brobst, seconded by T. Lemon and voted on unanimously, Council approved payment of the following monthly bills and the December payroll authorization: General Fund, \$42,142.33; Recycling Fund, \$4,517.16; Norris E. Rock Memorial Pool, \$48.32; Day Care Project, \$3,562.00 and the December payroll authorization in the amount of \$178,315.26.

APPROVAL OF PAYMENT FROM 2005 FAÇADE GRANT TO HUSKY HOUSING

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved payment to Husky Housing in the amount of \$1,965.20 from the 2005 Façade Grant.

APPROVAL OF PAYMENT FROM 2005 FAÇADE GRANT TO LUCY HERGAN

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved payment to Lucy Hergan in the amount of \$2,451.00 from the 2005 Façade Grant.

APPROVAL OF PAYMENT FROM 2005 FAÇADE GRANT TO DONNA DAVIDSON

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved payment to Donna Davidson in the amount of \$3,000.00 from the 2005 Façade Grant.

APPROVAL OF PAYMENT FROM 2005 FAÇADE GRANT TO REMIT CORP.

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved payment to Remit Corp. in the amount of \$3,000.00 from the 2005 Façade Grant.

2006 MILEAGE REIMBURSEMENT RATE

It was noted that the mileage reimbursement rate for 2006 is .44.5 cents per mile.

APPROVAL OF FINANCIAL SECURITY BLANKET WAIVER FOR BLOOMSBURG UNIVERSITY

On a motion by T. Lemon, seconded by B. Brobst and voted on unanimously, Council approved a financial security blanket waiver for Bloomsburg University projects.

APPROVAL OF SIXTY-DAY TIME EXTENSION – SUNSET HOLDING LAND DEVELOPMENT/LOT INCORPORATION – EAST FIRST STREET

On a motion by B. Brobst, seconded by P. Houseknecht and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a sixty (60) day time extension for Sunset Holding's land development/lot incorporation on East First Street.

APPROVAL OF SUNSET HOLDING LAND DEVELOPMENT/LOT INCORPORATION – GLENN AVENUE

On a motion by B. Brobst, seconded by P. Houseknecht and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the final plan for Sunset Holding's land development/lot incorporation on Glenn Avenue contingent upon the submission of a lighting plan to be reviewed and approved by Town Engineer, Ron Tirpak, and the successful execution of a developers agreement and financial security in a form approved by Town Council.

APPROVAL OF BLOOMSBURG UNIVERSITY UPPER CAMPUS ARTIFICIAL TURF FIELD

On a motion by B. Brobst, seconded by T. Lemon and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the final plan for Bloomsburg University's upper campus artificial turf field contingent upon the approval of an erosion and sediment control plan by Columbia County Conservation District, approval of an NPDES permit by DEP and revising the plan to show four (4) inches of type 2B aggregate for concrete sidewalk detail.

APPROVAL OF BLOOMSBURG UNIVERSITY – UPPER CAMPUS TENNIS COURTS

On a motion by B. Brobst, seconded by P. Kinney and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the final plan for Bloomsburg University's upper campus tennis courts contingent upon the connection of the new access road to the existing pavement near the intersection with Arbutus Park Road, the removal of ditches along the lower reach of the new connector road to alleviate safety concerns, approval of an erosion and sediment control plan by Columbia County Conservation District, approval of an NPDES permit by DEP, approval by DEP for exemption of required sewerage planning module, successful execution of a maintenance agreement and a note on the plans with regard to proposed storm water management system located within Arbutus Park Road right-of-way and prepare and submit changes to Town Engineer, Ron Tirpak.

APPROVAL OF FIELDS IN BLOOM SUBDIVISION/LAND DEVELOPMENT – HEMLOCK LANE

On a motion by B. Brobst, seconded by D. Knorr and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a waiver for Fields in Bloom subdivision/land development from Section 22-502.5.A.1 for the minimum centerline horizontal curve radius on Hemlock Lane.

APPROVAL OF FIELDS IN BLOOM SUBDIVISION/LAND DEVELOPMENT – HEMLOCK LANE

On a motion by B. Brobst, seconded by P. Houseknecht and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a waiver for Fields in Bloom subdivision/land development from Section 22-502.5.D.(1) for the minimum sight distance on the vertical curve of Fieldstone Drive at PVI station 1+05 and at PVI station 4+41.7.

APPROVAL OF FIELDS IN BLOOM SUBDIVISION/LAND DEVELOPMENT – HEMLOCK LANE

On a motion by T. Lemon, seconded by D. Knorr and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a waiver for Fields in Bloom subdivision/land development from Section 22-702.1 for the requirement of no less than two (2) concrete monuments per lot.

APPROVAL OF SIXTY-DAY TIME EXTENSION – BOB WELBY – FIELDS IN BLOOM – SUBDIVISION – HEMLOCK LANE

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a sixty (60) day time extension for Bob Welby's Fields in Bloom subdivision on Hemlock Lane.

APPROVAL TO SURVEY THREE (3) PROPERTIES

On a motion by T. Lemon, seconded by P. Kinney and voted on unanimously, Council approved T. Bryce James and Associates to survey and mark property lines of three tax parcels owned by Frank, Jr. and Denise Bebenek located on the west side of Ferry Road for a fee not to exceed \$2,500.00.

FIRE DEPARTMENT REPORT

Newly elected Fire Chief B. Rupp, reported that the fire department will continue their breakfasts until April. The fire department logged 12,486 hours of service in 2005.

APPROVAL TO APPLY FOR GRANT FUNDING FOR COMPREHENSIVE PLAN

On a motion by B. Brobst, seconded by D. Knorr and voted on unanimously, Council approved applying for grant funds to update and finalize the draft of the Town's comprehensive plan.

DOWNTOWN PROGRAM DISCUSSION

T. Lemon expressed to Council that since the Downtown Program was moved to the Town three years ago it has gone in a backward motion instead of moving forward. According to the Downtown Manager, Bloomsburg's Main Street program has failed to follow the four-point approach required by the Pennsylvania Downtown Center. She had suggested a 501C3 non-profit organization be set up to run the program. T. Lemon made a motion to return the Downtown Program to the Columbia Montour Chamber of Commerce and have them set up the 501C3 since they are in the business of economic development. The motion was seconded by P. Kinney. B. Brobst wondered where this motion was coming from and questioned who the interested persons were that would be setting on the board. He did agree that a 501C3 needed to be established and a new board of directors appointed. B. Brobst said he had not been included in any such talks or meetings concerning this issue and felt he should have been with his knowledge of the history of the program. T. Lemon amended his motion to include having the Chamber of Commerce Executive Board choose the board of directors and submit the list for approval at the February Town Council meeting. P. Houseknecht seconded the amended motion. D. Knorr stated he would like to talk with Downtown Manager K. Martin first and do more research on the issue before he made a decision on turning the program back to the Chamber of Commerce. After further discussion, P. Houseknecht rescinded his second and T. Lemon rescinded his motion. Council unanimously agreed to arrange a meeting with Council and the Chamber of Commerce Executive Board to discuss the matter.

With no further business, the meeting adjourned at 8:28pm.

CAROL L. MAS
Town Administrator & Secretary